

Borough of Roselle Park Meeting of September 15, 2016

Attendee Name	Organization	Title	Status	Arrived
Charlene Storey	Borough of Roselle Park	Councilwoman	P	7:00 PM
Ryan Kelly	Borough of Roselle Park	Councilman	P	7:00 PM
Gino Elmarassy	Borough of Roselle Park	Councilman	A	--
Eugene Meola	Borough of Roselle Park	Councilman	P	7:00 PM
Joseph Petrosky	Borough of Roselle Park	Councilman	P	7:00 PM
Thos Shipley	Borough of Roselle Park	Councilman	P	7:00 PM
Carl Hokanson	Borough of Roselle Park	Mayor	P	7:00 PM

Mayor Hokanson called the meeting to order at 7:00 p.m. and said it is being held in accordance with the Open Public Meetings Act and adequate notice of this meeting has been provided as required by law.

All contracts awarded by Mayor and Council must comply with the affirmative action requirements of P.L. 1975, C.172. (NJAC 17:27).

As required by the Fire Prevention Code, he indicated the fire exits and the procedure to be followed in case of fire.

Deputy Borough Clerk Corrigan read a short prayer followed by the Pledge of Allegiance.

Councilman Shipley made a motion to suspend the use of electronic devices (telephones) to allow Councilwoman Storey to attend the meeting via telephone; seconded by Councilman Meola.

Vote Record – Suspend the Use of Electronic Devices (Telephones)					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	Elmarassy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Tabled	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The following resolution was offered by Councilman Kelly; seconded by Councilman Shipley.

RESOLUTION NO. 245-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that the Borough of Roselle Park By-Laws be and are hereby amended as follows:

Article I – Meetings

Section 4. Except at the Annual Meeting, the order of business shall be as follows:

Regular Meeting:

1. Roll Call
2. Moment of Silence/Prayer
3. Pledge of Allegiance
4. Communications
5. Approval of Minutes
6. Payment of Bills
7. Public Portion (Agenda Items Only)
8. Workshop Discussion
9. Consent Agenda for Resolutions
10. Passage of Ordinances
11. Mayor and Council Committee Reports/Reports of Departments
12. Public Portion (On Any Subject)
13. Executive (Closed) Session

14. Adjournment

Article II – Rules of Procedure

Section 4. There will be two (2) public portions consisting of five (5) minutes each. The initial public portion will be limited to agenda items only, and shall be held no later than 8:30 p.m. The second public portion, the public will be able to speak on any topic. All members of the public wishing to participate in the established public portions of regularly scheduled and special meetings shall be permitted to comment for a period of time up to, but not to exceed five (5) minutes under the control of the chairman. Said comment period shall include any statements, comments, questions, and/or dialogue between the speaker and the Governing Body. Any response made by the Governing Body shall be included in the speaker’s five (5) minute allotted time period. All statements, comments, questions and/or dialogue from a speaker shall be directed to the chairman.

<input type="checkbox"/> Vote Record – Resolution #245-16					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Elmarassy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS & PRESENTATIONS

- Acknowledging the Class of 1976
- Valerie Fund

MOTION BILLS & PAYROLLS BE NOT READ

MOTION BILLS & PAYROLLS BE PASSED FOR PAYMENT

Councilman Kelly moved that bills and payrolls be not read and passed for payment; seconded by Councilman Meola, all members present voting Aye, said motion was adopted.

PUBLIC COMMENT

Councilman Kelly moved at 7:15 p.m. to open the public comment portion of the meeting on agenda items only; seconded by Councilman Petrosky and adopted.

Jacob Magiera, 612 Sheridan Avenue

- Please explain Resolutions #223-16, #227-16, #228-16, #229-16, #239-16, #245-16 and #240-16.

Mayor Hokanson explained the resolutions as follows:

- #223-16 – Capital Budget item for new backhoe for the DPW.
- #227-16 – Master Plan, which is a State requirement for the Municipal Land Use every ten years.
- #228-16 – Rehab Housing Program.
- #229-16 – Have to book the fireworks the previous year for the following year.
- #239-16 – Purchase of a new truck for the DPW.
- #245-16 – Amending the by-laws for the new agenda.
- #240-16 – New truck for the DPW.

Dave Robertson, 220 West Sumner Avenue

- Spoke about agenda items for Workshop Discussion.

- In the first public session, there should be seven or ten minutes.
- There are three pending resignations from the Diversity Committee.
- What is the future status of that Committee.
- What is the expenditure in Resolution #228-16; has it been budgeted properly.
- Spoke about Ordinance #2474, which is the amendment to the parking ordinance.
- The two reserved handicap spaces need to be added in Section 1, Subsection ii.
- Asked if the Lease Agreement with the Church is still in effect.

Mr. Huxford said that is still in effect.

Saul Qersdyn, 150 Berwyn Street

- Is it a suspension of the rules on the agenda regarding electronic devices.
- Regarding #232-16, are all the liquor licenses completed.
- Explain Resolutions #235-16 to #237-16.
- Regarding Resolution #227-16, the municipal policy is that it is done every six years.

Mr. Solfaro said the Borough policy reads every six years.

- Mr. Qersdyn asked is it correct that the amount in Resolution #229-16 went up just \$1,000 from last year.
- Asked about the Workshop Discussion and the second public portion.
- Spoke about the Diversity Committee.

There being no one else wishing to speak, Councilman Kelly moved at 7:30 p.m. to close the public comment portion of the meeting on agenda items only; seconded by Councilman Meola and adopted.

WORKSHOP DISCUSSION

- Second Public Portion timeframe (Hokanson)
- Diversity Committee (Hokanson)
- Compensation of Construction Inspectors (Meola)
- Painting Project for Library (Meola)
- Scheduling public meetings for Meridian project (Shipley)

RESOLUTIONS

The following resolutions listed on Consent Agenda were offered by Councilman Kelly; seconded by Councilman Meola.

RESOLUTION NO. 222-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, Union County, New Jersey that the request of Roselle Park Loves Arts for permission to hang a banner on Chestnut Street from September 16, 2016 to September 24, 2016 be and is hereby granted.

RESOLUTION NO. 223-16

WHEREAS, the Borough of Roselle Park wishes to purchase a Caterpillar Model 420F2 IT Backhoe Loader from an authorized vendor under the National Intergovernmental Purchasing Alliance (NIPA); and

WHEREAS, Foley, Incorporated, 855 Centennial Avenue, Piscataway, New Jersey 08855 has been awarded NIPA #120377; and

WHEREAS, the actual cost for a Caterpillar Model 420F2 IT Backhoe Loader is in the amount of \$140,396.00; now

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that Foley, Incorporated be awarded a contract for a Caterpillar Model 420F2 IT Backhoe Loader.

RESOLUTION NO. 224-16

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park hereby accept the resignation of Michael Peterson and Kim Jacobs from the Diversity Committee effective immediately.

RESOLUTION NO. 225-16

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park hereby accept the resignation of Charlene Storey as Council Liaison from the Diversity Committee effective immediately.

RESOLUTION NO. 226-16

WHEREAS, N.J.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$1,000.00 which item is now available as a revenue from the Union County HEART Grant pursuant to the provisions of statute, and

BE IT FURTHER RESOLVED, that the like sum of \$1,000.00 is hereby appropriated under the caption of the Union County HEART Grant, and

BE IT FURTHER RESOLVED, that the Borough Clerk forward a certified copy of this resolution with enclosures to the Chief Financial Officer to submit the resolution electronically to the Director of the Division of Local Government Services.

RESOLUTION NO. 227-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, Union County, New Jersey that a Professional Service Contract for Planning Services for:

2016 MASTER PLAN REEXAMINATION REPORT

be awarded to Neglia Engineering Associates of Lyndhurst, New Jersey for the sum of Twenty Thousand Eight Hundred Dollars and No Cents (\$20,800.00). This Resolution to take effect upon certification on this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 228-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that Resolution No. 32-16, appointing Randall M. Gottesman of Community Grants, Planning & Housing as Administrative Agent for the Housing Rehabilitation Program in the Borough of Roselle Park, be and is hereby amended in the amount of an additional \$15,000.00 for a maximum amount not to exceed \$30,000.00.

RESOLUTION NO. 229-16

WHEREAS, the Mayor and Council of the Borough of Roselle Park, in the County of Union, wish to present a fireworks display for the entertainment of the Borough on July 1, 2017; and

WHEREAS, D&M Fireworks, LLC has submitted a proposal for said display; and

WHEREAS, this contract falls within the exception to the bidding procedure mandated by the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., as its value is less than the statutory threshold, now therefore be it

RESOLVED by the Mayor and Council of the Borough of Roselle Park, that:

1. The proposed agreement between the Borough and D&M Fireworks, LLC for the July 1, 2017 fireworks display at the cost of \$11,000.00 is hereby approved.
2. The Mayor and Borough Clerk are authorized to execute the said agreement.
3. A rain date of August 1, 2017 has been established. The cost of the fireworks display on that date is \$11,000.00.

RESOLUTION NO. 230-16

BE IT RESOLVED the Mayor and Council of the Borough of Roselle Park hereby appoint Kristie A. Marcinczyk, 195 Gabriel Terrace, South Amboy, New Jersey 08879 as a probationary Police Dispatcher in the Roselle Park Police Department at the annual salary of \$34,994.40 effective October 3, 2016.

RESOLUTION NO. 231-16

WHEREAS, the Borough of Roselle Park wishes to purchase a Braun Chief XL 189" Type I 4x4 Ambulance from an authorized vendor under the Houston-Galveston Area Council Cooperative Purchasing System (HGAC-Buy); and

WHEREAS, First Priority Emergency Vehicles, 2444 Ridgeway Blvd., Building 500, Manchester, New Jersey 08759 has been awarded HGAC-Buy Contract #AM10-14; and

WHEREAS, the actual cost for a Braun Chief XL 189" Type I 4x4 Ambulance is in the amount not to exceed \$210,201.00; now

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that First Priority Emergency Vehicles be awarded a contract for the purchase of a Braun Chief XL 189" Type I 4x4 Ambulance.

RESOLUTION NO. 232-16

WHEREAS, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2016; and

WHEREAS, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable, thereto, now therefore

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2017, to the following:

PLENARY RETAIL CONSUMPTION LICENSES - \$1,385.00

2015-33-008-004 LaCatena Restaurant, Inc., 386 East Westfield Avenue, Roselle Park

RESOLUTION NO. 233-16

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park hereby accept the resignation of Robert Brennan from the position of Dispatcher in the Roselle Park Police Department, effective September 21, 2016.

RESOLUTION NO. 234-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that Robert Brennan, 625 Willow Avenue, Roselle Park, New Jersey be and is hereby appointed to the position of a per diem Dispatcher in the Roselle Park Police Department, effective immediately, at the pay rate of \$15.61 per hour worked.

RESOLUTION NO. 235-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that the resignation of John Thomson as Lieutenant for the Lorraine Hose Company be and is hereby accepted effective September 19 2016.

RESOLUTION NO. 236-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that Eric Finkle be and is hereby appointed to the rank of Lieutenant for the Lorraine Hose Company, effective September 15, 2016, at the annual salary of \$1,418.09.

RESOLUTION NO. 237-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that Dante Verdun be and is hereby appointed to the rank of Engineer for the Lorraine Hose Company, effective September 15, 2016, at the annual salary of \$1,418.09.

RESOLUTION NO. 238-16

WHEREAS, Brian MacDonald has notified the Borough of Roselle Park that he will be resigning effective August 15, 2016; and

WHEREAS, as Brian MacDonald is entitled to certain compensation; and

WHEREAS, it has been agreed by the Mayor and Council of the Borough of Roselle Park and Brian MacDonald that the above compensation will be paid as follows:

<u>Description</u>	<u>Amount of Days</u>	<u>Daily Rate</u>	<u>Amount Due</u>
Vacation Days for 2016	6	293.70	1,762.20
Comp Time for 2016	333.29 Hours	35.3526	11,782.67
Vacation Days for 2017 (15 days prorated for 7.5 months)	9.375	293.70	<u>2,753.44</u>
Total Due			\$16,298.31

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that the Chief Financial Officer is hereby directed to pay Brian MacDonald the entitled compensation at the above schedule.

RESOLUTION NO. 239-16

WHEREAS, the Borough of Roselle Park wishes to purchase a 2017 Ford F450 Truck from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034 has been awarded New Jersey State Contract Number A88215; and

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that it represents the best price available; now therefore

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that Winner-Ford, Cherry Hill, New Jersey be awarded a contract for the purchase of a 2017 Ford F450 Truck in the amount not to exceed \$55,658.00.

RESOLUTION NO. 240-16

WHEREAS, the Borough of Roselle Park wishes to purchase a 2017 Chevrolet Express Cargo Van from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, Mall Chevrolet, Inc., 75 Haddonfield Road, Cherry Hill, New Jersey 08002 has been awarded New Jersey State Contract Number A88213; and

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that it represents the best price available; now therefore

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that Mall Chevrolet, Inc., Cherry Hill, New Jersey be awarded a contract for the purchase of a 2017 Chevrolet Express Cargo Van in the amount not to exceed \$20,494.85.

RESOLUTION NO. 241-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that the attached Policy and Procedures of the Roselle Park Casano Center be and are hereby adopted.



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

CASANO COMMUNITY CENTER

314 CHESTNUT STREET, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

908 245 0666

Policies & Procedures

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1. POLICY STATEMENT

Casano Community Center (Community Center) is a Borough property and public facility intended for the use of residents of Roselle Park as well as residents of Union County. The Community Center is intended to be a welcoming and safe place for individuals to congregate, socialize, meetings, events and recreational activities. The facility also serves as a Senior Citizen Center, providing programs, events and services to adults aged 55 and older. Participants of Casano Community Center are expected to conduct themselves in a manner that most people would find reasonable and that does not infringe on the enjoyment of other participants.

Participants agree to observe the following when attending Casano Community Center:

2. CODE OF CONDUCT

- Smoking is not permitted on any borough property. All applicable Borough of Roselle Park ordinances will be enforced.
- Alcohol is not permitted on any borough property. All applicable Borough of Roselle Park ordinances will be enforced.
- Bouncy house must fulfill requirements set forth by the borough. All applicable Borough of Roselle Park ordinances will be enforced.
- No animals other than certified working and service animals are allowed inside the building, except for Animal Appreciation Day.
- Offensive language is not permitted in the Community Center.
- The Community Center structure, furnishings and fixtures must be treated with care and respect at all times.
- Federal, state and local policies, laws and regulations must be observed at all times.

Participants are expected to:

- Be able to function on their own or with the assistance of an escort, but independently from Casano Community Center staff or Community Center volunteers.
- Maintain personal hygiene that is healthy and inoffensive.
- Use voice, language and behavior that will not offend or disturb other participants or staff.
- Treat others with courtesy and consideration.
- Keeping the noise level to a minimum as per Borough code.
- An adult must supervise minors at all times.
- Use computers for personal projects and education. All usage must be appropriate, inoffensive, and may not interfere with the operation of the Borough's computer system. Participants are NOT to download or install any programs onto the Borough's computers. Computers are not secure; participants are responsible for the security of any personal information they make available.
- When participating in physical activities at Casano Community Center, participant represents that he/she understands the nature of, and that he/she is qualified, in good health, and in proper physical condition to participate in such activity. He/she acknowledges that if he/she believes conditions are unsafe, he/she will immediately discontinue participation in the activity.
- Participant fully understands that physical activities involve risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by his /her own actions or inactions, those of others participating in the class, the conditions in which the class takes place, or the negligence of the releases named below; and that there may be other risks either not known to him/her or not readily foreseeable. Participant fully accepts and assumes all such risks and all responsibility for losses, costs and damages.
- Participant hereby releases, discharges, and covenants not to sue Casano Community Center, the instructor who is teaching the class, or any employee associated with Casano Community Center, other participants, any sponsors, advertisers, and owners of premises on which this activity is taking place (each considered one of the releases herein) from all liability, claims, demands, losses, or damages on his/her account, caused or alleged to be caused in whole or in part by the negligence of the releases or otherwise, including negligent rescue operations. Participant further agrees that if, despite this release, waiver of liability, and assumption of risk the participant, or anyone acting on his/her behalf, makes a claim against any of the releases, participant will indemnify, save, and hold

harmless each of the releases from any loss, liability, damage, or cost which any may incur as the result of such claim.

- Photos or videos taken during programs or borough events may be used for promotional purposes. Please notify Casano Community Center Director in writing if you do not want your image published.

Consequences of failing to observe the Code of Conduct are:

- Verbal warning by a staff member. Participants violating the Casano Community Center Code of Conduct will be given a verbal warning by a Community Center staff member. The participant will be asked to sign a statement that they have read and understand the Code of Conduct. A copy of the signed Code of Conduct will be kept on file in the director's office. If a major offense has occurred that requires law enforcement intervention, the participant will be asked to leave the Community Center immediately. Depending on the violation committed, the participant may be permanently expelled from the Community Center. Law enforcement may be contacted for any threat or incident of assault or for willful destruction of property.
- Written warning by Community Center Director. A second violation of the Community Center Code of Conduct will result in a discussion with the center's director of the violation and possible consequences of repeated violations. Consequences may include suspension from the Community Center, and if repeated violations take place, expulsion may occur.
- Suspension: A third offense will result in a second meeting with the Center Director who will go over terms of suspension. Suspensions from the Community Center will be one month in length. After suspension, any further violations will result in permanent expulsion from the Community Center.
- Expulsion. A fourth offense will result in permanent expulsion from the Community Center.

Depending upon the severity of the offense, suspension or expulsion may be enforced after the first or second offense.

Appeals of suspension or expulsion shall be made to the Roselle Park Governing Body. The paperwork for the appeal shall be obtained and filed at the Borough Clerk's office at 110 East Westfield Avenue, Roselle Park, N.J. 07204.

3. USERS

Groups or individuals using/renting the Casano Community Center will be required to comply with rules and policies governing same. Failure to comply could subject the group or individual to the loss of use privileges. The following uses are generally permitted: meetings, parties, receptions, dances, social or cultural activities, and certain fundraising activities. Certain uses identified below may be allowed, following the approval of the Casano Community Center Committee and approval of the governing body and/or the director.

All rental fees are waived for the following groups and organizations. However, they are required to follow the center's Policies & Procedures:

- Programs and events sponsored/co-sponsored by the Borough of Roselle Park.
- Programs and events for Borough of Roselle Park senior citizens.
- Programs sponsored by the local schools.
- Programs, meetings or events held by other committee or units of government, either on local, state or federal level.
- Locally based or Union County-based non-profit organizations, recognized by the state or federal government. Appropriate documents may be required.
- Girl Scouts and Boy Scouts.

The Community Center cannot be utilized for any kind of political meetings, rallies, or fundraising events for political organizations, political advocacy groups, political candidates, or groups affiliated with any political candidate, party or ballot referendum.

4. USER ELIGIBILITY AND DESIGNATIONS

The Casano Community Center is available to groups, organizations, and private individuals. However, actual use is determined by user requirements, availability of space and time of use. In order to limit the public subsidy of the building, the building must be made available for rentals on Saturday and Sunday.

Determination of Classification.

The Community Center director shall determine the classification of any group desiring to use the Community Center. That determination may be appealed to the Casano Center Committee. The decision of the Casano Center Committee shall be final.

The following procedure shall be followed whenever a specific approval is required for a use or event, or when a waiver is requested.

- A written explanation of the event and the requested action shall be submitted to the Community Center Director 15 business days prior to the Casano Center Committee meeting for the initial determination by the Casano Center Director.
- If The Community Center Director initial determination is appealed, shall forward the request to the Casano Center Committee. The Casano Center Committee normally meet the first Wednesday of every month. and the request must be received by the director at least one week prior to the meeting.
- The Casano Center Committee shall consider the request and make a determination.

5. SCHEDULING POLICY

The Casano Center is open Monday through Friday, 9:00 a.m. to 9:00 p.m., unless otherwise posted. Proper notification is required for any group using the Casano Community Center. You may request that your date be held by filling out an application with certificate of insurance and a deposit. The reservation will be canceled unless the contract has been signed and the appropriate fees paid. Reservations must be paid in full 30 days in advance of the event. If making a reservation within 30 days of your event, all fees must be paid at the time of the reservation in cash or by check payable to the Borough of Roselle Park. A contact person must check in with the building attendant at the beginning of the event and at the end of the event.

- All deposits are subject to the director's approval within three business days.
- Set up, decorating and cleaning time must be factored in when making a reservation.
- Checks should be made payable to the Borough of Roselle Park and either mailed or delivered to: Casano Community Center, 314 Chestnut Street, Roselle Park, N.J. 07204. Fees covered under these policies are subject to Borough ordinance
- As per Roselle Park Borough Ordinance, you may be required to obtain a fire permit from the Borough Clerk and you may be required to have *a* member of the Fire Department present.

As per Roselle Park Borough Ordinance, you may be required to obtain Police supervision at cost to the user.

- The renter/user assumes full liability for actions resulting from his/her usage of the facility.
- By the order of the RP Fire Department and Construction Department, maximum capacity for the front room is 300 – seating in chairs, 198; seating in chairs at tables, 92. The maximum capacity for the rear room is 300 – seating on concrete, 188; seating in chairs at tables, 88.
- The contact person for all user groups must be age 18 or older.
- Borough of Roselle Park reserves the right to perform a background check on renter/users and its representatives.
- If a medical or physical emergency occurs dial 911, for immediate concern dial (908)245-2300.

6. CANCELLATION POLICY

- If a cancellation occurs for any reason 30 days or more prior to the rental date, the rental fee will be returned minus the initial deposit.
- If a cancellation occurs for any reason less than 30 days prior to the rental date, the rental fee will be withheld. The director has the authority to waive this provision based on the circumstances of the cancellation.

- The Borough reserves the right to close the building for any reason. In the case of inclement weather, scheduled meetings or events will be cancelled at Borough discretion. In this event the Borough will provide written or verbal notice to the renter and renter will receive a full refund, including the initial deposit.
- The Borough reserves the right to void any rental agreement due to a Borough-sponsored event. In this event the Borough will provide written or verbal notice to the renter and renter will receive a full refund, including the initial deposit.

7. REFUND POLICY

- Weekend rentals will be inspected on the next business day.
- If the Community Center Director or staff determines that damage has occurred to the facility or that extraordinary clean-up measures are needed, the renter will be billed for the additional charges. Failure to pay these extra fees will lead to legal action.

8. HOUSEKEEPING POLICY

- Falsification of any and all Policies & Procedures may lead to immediate closure of event and loss of all fees (if applied),
- A member of Casano Center staff must be present during the time the Casano Community Center is being used.
- Nothing is to be nailed, taped or otherwise attached to the walls or ceiling as to leave a mark.
- Those using the facility are responsible for returning the room to the same condition as found. All trash should be placed in the trashcans provided, and tables and chairs should be returned to original positions. All equipment and lights must be turned off.
- Use of Casano Center audio visual equipment is not permitted. If any equipment is found damaged or tampered with, the user group will be held responsible for any loss or damage.
- Heating and/or air conditioning controls are preset and should not be tampered with.
- The partition is not to be moved by anyone other than Community Center staff.
- No storage of equipment or property is permitted.
- Groups are expected to cooperate with Community Center staff efforts to maintain security of the building and grounds and to provide for the safety of all visitors.
- All events must end by rental time requested. All guests must vacate the premises at these times. All music must be turned off. Final removal of personal property (decorations, gifts, etc.) and stage and sound equipment must be completed by this time.
- Renter/User will be responsible for repairing all damages to building and furniture and any extra cleaning. If a private caterer uses the facilities, renter/user is responsible for the caterer's action following the Community Center's clean-up regulations. Facilities left in a manner requiring other than customary cleaning will lead to the utilizing individual or group being billed to cover these added costs. Failure to pay may result in loss of utilization privileges and could result in additional administrative action.
- Renter/User will be responsible for mopping up spills. Renter will be responsible for removal of any tablecloths, wall decorations, and other personal equipment.
- Recycling is mandatory in the Borough of Roselle Park. Specially marked bins will be made available by the Center for collecting glass, aluminum, plastic and metal containers. These containers must be clean prior to placing in the appropriate recycling bins. All trash or other disposables shall be placed in garbage bags.
- The facility is solely a warming kitchen and cannot be used for major meal preparation. If the kitchen is rented, it is the responsibility of the renter to sweep and mop the kitchen floor, wash all countertops, make sure all other surfaces (including the sinks) are cleaned and ensure the stove(s) are shut off.
- All renters are prohibited from using kitchen supplies, knives, slicing machines, coffee makers, food, drink, towels/linens or other expendable supplies belonging to the Center without express permission given at the time of rental. The mop/pail, broom/dustpan and vacuum may be used but the renter is to provide his/her own cleaning supplies and towels/linens.

9. REVOCATION OF PERMIT FOR USE

- If the Community Center Director or his/her designee or the Roselle Park Police Department determines that any use of the Community Center is contrary to the public health and safety of the *residents* of the Borough, or such use is tending to cause or provoke a disturbance, the Community Center Director or police officer may revoke the Borough's permission to occupy the Community Center and such groups or individuals shall upon notice immediately vacate the Center. Failure to abide by these rules will jeopardize future usage of the facility. Evidence of illegal activities will be turned over to the Police Department for investigation and possible prosecution.

10. REVIEW AND AMENDMENT PROCEDURES

As conditions change, the "Policies and Procedures for Community Center Use" will need to be reviewed and possibly amended to reflect those changes or to address omissions which have become apparent. At such time, the Casano Center Committee shall review any proposed amendment and make a recommendation to the governing body. The governing body shall make the final determination regarding amendments to the document.



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

CASANO COMMUNITY CENTER
314 CHESTNUT STREET, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

908 245 0666

ATTACHMENT A

MEMBERSHIP APPLICATION

Name:	
Address:	
Phone Number Home:	Cell:
Birth Date:	
Contact- Friend or Relative:	
Friend or Relative Phone Number:	
Youth _____ Adult _____ Senior _____	
We agree to hold the Borough of Roselle Park, Casano Community Center and any person connected and the Borough of Roselle Park and its employees, and those associated with its program, harmless from any and all claims for bodily injury, negligence and property damage arising from the use of facilities or Borough equipment during the course of any events and activities. In addition, I have read the Policies and Procedures and agree to their terms and conditions. We understand the Code of Conduct for the rules during and after hours at the Community Center. Photos taken during programs may be used for promotional purposes. Please notify the Casano Community Center if you do not want your image published.	
Date:	Signature:

FEE \$1.00 FOR LIFETIME MEMBERSHIP

to cover the cost of membership cards.

Member # _____

Staff Member: _____



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

CASANO COMMUNITY CENTER
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ATTACHMENT B

RENTAL APPLICATION

Renters Name/ Organization: _____

Address: _____ Phone: _____

_____ Cell Phone: _____

Email Address: _____

Date or Dates you wish to rent the facility: _____

Time you wish to rent the Facility: From: _____ to: _____

Number of people expected to attend: _____

Event Type: _____

Request if made for use of facilities checked.

Meeting Room front Kitchen Facility Rear Yard Recreation Room Back
 Refrigerator Barbecue Grill Other Equipment _____

Note: USE OF THE CASANO CENTER'S SOUND EQUIPMENT OR TV IS STRICTLY PROHIBITED.

What equipment will be brought into the building?

Indemnity and Hold Harmless Agreement

The undersigned, for and in consideration of leasing the Casano Community Center located at 314 Chestnut Street in the Borough of Roselle Park, County of Union, State of New Jersey, for the date _____, does hereby agree to indemnify the Borough of Roselle Park and all of its departments, agencies and employees, and hold them harmless from any and all claims of liability for bodily injury or property damage arising out of the use and occupancy of the Casano Community Center as described above. In addition, **the undersigned agrees to supply to the Borough of Roselle Park a Certificate of Liability Insurance in the minimum amount of One Million (\$1,000,000.00) Dollars, naming the Borough of Roselle Park, Casano Community Center** its agencies, departments and employees as additional insured no later than thirty (30) days prior to the above date. Lastly, the undersigned hereby agrees to be responsible for any and all property damage to the structure or contents of the Roselle Park Casano Community Center and located at 314 Chestnut Street, Roselle Park, New Jersey.

I have read the facility rental Policies & Procedures and agree to abide by its terms:

Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Deposit Received On: _____ Cash / Check # _____ \$ _____

Rental Fee Received On: _____ Cash / Check # _____ \$ _____

Certificate of Insurance Received: _____



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

CASANO COMMUNITY CENTER

314 CHESTNUT STREET, ROSELLE PARK, NJ 07204

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ATTACHMENT C

Rental Inspection Checklist Date: _____

Room	Condition		Restrooms	Condition	
	Pre	Post		Pre	Post
Walls and Ceiling			Walls and Ceiling		
Floor Covering			Floor		
Windows			Doors		
Doors			Light Fixtures		
Light Fixtures			Cabinets/Drawers		
Furniture			Counter Surfaces		
Sink, Faucet, Cabinets Refrigerator			Sink and Faucet		
Electronics, Projector Screen, etc.			Toilet/Tissue Holder		
Other			Other		
Kitchen			Yard, Patio		
Stove, Oven, Range, Hood, Broiler, Pans, Burners, etc.			External Doors and Locks		
Floor Covering			Outside Lights		
Windows, Doors			Furniture		
Cabinets/Drawers			Garbage		
Counter Surfaces			Other		
Sink, Faucet					
Microwave Oven					
Refrigerator					
Furniture					

Comments:

Pre Inspected By: _____ Renters Signature: _____

Post Inspected By: _____ Renters Signature: _____



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

CASANO COMMUNITY CENTER
314 CHESTNUT STREET, ROSELLE PARK, NJ 07204
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ATTACHMENT D

FIRST READING	7-21-16
PUBLISH	8-4-16
SECOND READING	8-18-16
PUBLISH	9-1-16

ORDINANCE NO. 2468

AN ORDINANCE AMENDING CHAPTER X, SECTION 10-4.1 OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED FEES FOR RECREATION/COMMUNITY CENTER

BE IT ORDAINED by the Mayor and Council of the Borough of Roselle Park, County of Union, and State of New Jersey that Chapter 10, Section 10-4.1 of the Borough of Roselle Park Code be and here is amended as follows:

SECTION 1: Fees Enumerated

Community Center Rental for Private Parties.

Up to and including five (5) hours-	\$300.00 (which includes a \$50.00 non refundable deposit).
Over five (5) hours-	\$300.00 which includes a \$50.00 non refundable deposit) plus and addition \$50.00 per additional hour.

SECTION 2: If any section or portion of a section of this Code shall be invalid for any reason, such invalidity shall not affect the validity of the remaining sections or portions of this Ordinance.

SECTION 3: All ordinances or parts of ordinances, to the extent that they are inconsistent herewith, are hereby repealed.

SECTION 4: This amendment to the Code of the Borough of Roselle Park shall become effective upon publication and in accordance with law.

Introduced: July 21, 2016

Adopted: August 15, 2016

Carl A. Johnson
Mayor

*K. Blum
K. Shub
A. Pereira*

Attest: *Marcus J. ...*
Borough Clerk

Record of Vote – Introduction

	Aye	Nay	Abstain	Absent
Storey	✓			
Kelly	✓			
Elmarassy	✓			
Meola	✓			
Petrosky	✓			
Shipley	✓			

Record of Vote – Adoption

	Aye	Nay	Abstain	Absent
Storey	✓			
Kelly	✓			
Elmarassy	✓			
Meola	✓			
Petrosky	✓			
Shipley	✓			

RESOLUTION NO. 242-16

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park hereby accept the donation from Mark Pasquali of a video game machine for the Casano Community Center.

RESOLUTION NO. 243-16

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park hereby authorize the Knights of Columbus “Eyes of the Needy” donation box for glasses to be placed in the Borough Hall, the Casano Center and the Library, retroactively August 1, 2016.

RESOLUTION NO. 244-16

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park that the Borough of Roselle Park will enter into a joint venture with the Roselle Park Board of Education to replace the lights on the Roselle Park Athletic Fields; and

BE IT FURTHER RESOLVED that the Borough of Roselle Park and the Roselle Park Board of Education shall jointly submit a grant application to the Union County Kids Recreation Trust Fund in the amount of \$200,000.00; and

BE IT FURTHER RESOLVED that the Borough of Roselle Park and the Roselle Park Board of Education will be matching the requested funds in the amount of \$100,000.00 each.

<input type="checkbox"/> Vote Record – Resolutions #222-16 to #244-16					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Elmarassy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSAGE OF ORDINANCES

SECOND READING/PUBLIC HEARING

ORDINANCE NO. 2472

AN ORDINANCE AMENDING CHAPTER XVI
OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED
BUILDING AND CONSTRUCTION

Councilman Kelly moved to open the public hearing on Ordinance No. 2472; seconded by Councilman Petrosky and adopted.

Saul Qersdyn, 150 Berwyn Street

- For clarification, is this the only section being added under Section c, Subsection 6, the non-profits.

Joseph DeIorio, 824 Larch Street

- Could this be a compromise, because we don’t know what type of Church will come into the Borough in the future.
- Would a waiver of the resolution be possible.

There being no one else wishing to speak, Councilman Kelly moved to close the public hearing on Ordinance No. 2472; seconded by Councilman Petrosky and adopted.

Councilman Kelly moved that Ordinance No. 2472 be adopted on second reading and advertised as prescribed by law; seconded by Councilman Petrosky.

<input type="checkbox"/> Vote Record – Ordinance No. 2472					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Elmarassy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCE NO. 2473

AN ORDINANCE AMENDING CHAPTER XL SECTION 40-701
OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED
APPROVAL BY CERTAIN BOARDS REQUIRED

Councilman Kelly moved to open the public hearing on Ordinance No. 2473; seconded by Councilman Petrosky and adopted.

Saul Qersdyn, 150 Berwyn Street

- Does this transfer some of the duties from the Construction Code Officer to the Zoning Officer.
- Is it just for the waiver section.

Mr. Huxford said yes it is.

There being no one else wishing to speak, Councilman Kelly moved to close the public hearing on Ordinance No. 2473; seconded by Councilman Petrosky and adopted.

Councilman Shipley asked is this for one and two family houses.

Mayor Hokanson said this is for business to business.

Mr. Huxford said the only change for this ordinance is Subsection a.

Councilman Shipley said is this for conforming or non-conforming.

Mr. Huxford said right now it is at the sole discretion of the Zoning Officer.

Councilman Shipley said are there any properties now requesting this Ordinance.

Mr. Huxford said not at this time that he knows of.

Councilman Kelly moved that Ordinance No. 2473 be adopted on second reading and advertised as prescribed by law; seconded by Councilman Petrosky.

<input type="checkbox"/> Vote Record – Ordinance No. 2473		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Elmarassy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

INTRODUCTION

ORDINANCE NO. 2474

AN ORDINANCE AMENDING CHAPTER VII, SECTION 7-40.1
OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED
REGULATION FOR THE MOVEMENT AND PARKING OF MOTOR VEHICLE
TRAFFIC ON MUNICIPAL PROPERTY AND/OR PUBLIC STREETS

BE IT ORDAINED by the Mayor and Council of the Borough of Roselle Park, County of Union, and State of New Jersey that Chapter 7, Section 7-40.1 be and here is amended as follows:

SECTION 1: In accordance with the provisions of N.J.S.A. 39:4-197, the following Municipal property shall have the movement of traffic controlled by the type of regulation indicated. No person shall operate, or park a vehicle in violation of the regulations indicated. (Ord. No. 1184 § 2-6; Ord. No. 1260; Ord. No. 1320; Ord. No. 1526; Ord. No. 1564; Ord. No. 1685; Ord. No. 1752; Ord. No. 1776; Ord. No. 2053; Ord. No. 2234 § I; Ord. No. 2241, § 1)

No person shall park a vehicle at any time except in a designated area and between the painted white lines and all vehicles shall be properly identified.

a. Metered Parking Spaces in Designated Municipal Lots and/or Public Streets. Upon parking a vehicle in a designated parking space, the operator shall immediately deposit or cause to be deposited in the parking meter or the parking lot computerized metering system the fee required for the desired time for the space occupied by their vehicle.

b. Fee. The fee for all parking meters (individual and computerized) on all public streets shall be twenty-five (\$.25) cents for each thirty (30) minute period of time.

c. Municipal Parking Lots.

1. There will be no parking in a municipal parking lot from 2:00 a.m. to 6:00 a.m.
2. During a snow emergency and/or a natural disaster the prohibition to overnight parking as indicated in 7-40.1c(1) will be waived. Any vehicle parked in any municipal parking lot shall be removed within twenty-four (24) hours from the end of the snow fall.
3. Borough Employees will be permitted to park in Municipal Parking Lot Number 3, at any time.
4. Municipal Parking Lot # 1.
 - a. Location- Municipal Parking Lot # 1 is located between the east side entrance on the easterly side of Chestnut Street (CR 627) and on the south and west by William Street.
5. Municipal Parking Lot # 2.

- a. Location- Municipal Parking Lot #2 is located on Chestnut Street between Charles Street and East Grant Avenue.
 - b. Establishment of Parking Restrictions During the Roselle Park Farmers Market.
 - i. Authorization. The Mayor and Council find that it is appropriate to restrict parking in stalls 1 through 24 in Borough Lot 2 for the Roselle Park Farmers Market to operate on Wednesdays during the months of July through November.
 - ii. Prohibition. No unauthorized vehicles shall park in parking stalls 1 through 24 from 8:00 a.m. until 6:00 p.m. in in Borough Lot 2 on Wednesdays during the months of July through November.
6. Municipal Parking Lot # 4.
- a. Location- Municipal Parking Lot #4 is located west of 110 East Westfield Avenue (Route 28) Municipal Building.
 - b. Parking of Unauthorized Vehicles is Prohibited.
 - i. No person shall park any vehicle in Municipal Lot Number 4 unless they are doing business with the Borough of Roselle Park, are an employee of the Borough of Roselle Park, or are authorized by the Borough of Roselle Park to park.
7. Roselle Park Library Parking Lot.
- a. Location- The Roselle Park Library Lot is located behind the Roselle Park Veteran's Memorial Library at 404 Chestnut Street.
 - b. Restricted Use of Parking. Parking in the Roselle Park Veteran's Memorial Library is restricted to persons having library business. No other person(s) shall be permitted to park in this parking lot except as provided in Section 7-40.1c(2). (Ord. No. 1412).
8. Violation. Any person who violates any section of this chapter shall be subject to the penalty set forth in Section 7-4 of this Chapter. In addition, anyone who violates any section of this chapter shall subject their vehicle to be towed at the owner's expense.

SECTION 2: If any section or portion of a section of this Code shall be invalid for any reason, such invalidity shall not affect the validity of the remaining sections or portions of this Ordinance.

SECTION 3: All ordinances or parts of ordinances, to the extent that they are inconsistent herewith, are hereby repealed.

SECTION 4: This amendment to the Code of the Borough of Roselle Park shall become effective upon publication and in accordance with law.

Councilman Kelly moved that Ordinance No. 2474 be adopted on first reading and advertised as prescribed by law for second reading and public hearing on October 6, 2016; seconded by Councilman Petrosky.

Councilman Shipley asked what is missing in terms of the handicapped parking spaces.

Mr. Huxford said that the recommendation of the Traffic Safety Officer is to leave that section as is. He also said vehicles parking in municipal lots when there is a snow storm has changed.

<input type="checkbox"/> Vote Record – Ordinance No. 2474					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Elmarassy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MAYOR AND COUNCIL COMMITTEE REPORTS

Councilman Kelly

- No report

Councilman Petrosky

- Expressed his condolences to the Adase Family.
- Thanked his classmates of the Class of 1976 for attending the meeting tonight.
- September 5th attended the Labor Day Concert at the Gazebo.
- September 11th attended the 9/11 Ceremony.
- September 12th attended the Historical Society Meeting.
- September 14th attended the Recreation Meeting.
- Basketball will be starting soon.
- Can be reached at jpetrosky@rosellepark.net or 908-666-7821.

Councilman Meola

- Attended the 9/11 Memorial Ceremony.
- Was not able to attend the Board of Education Meeting on September 6th.
- The next meeting will be on September 20th at the High School.
- October 1st is the Townwide Garage Sale.
- Can be contacted at 908-666-7824.
- Spoke about the fundraiser for the Valerie Fund; it is an organization that helps children who have cancer.

Councilman Shipley

- Roselle Park Loves Arts is coming to Roselle Park on September 24th.
- Over 50 artists will be participating.
- There will be several forms of art.
- There will be dance groups and poetry.
- There will be Roselle Park Loves Shorts Film Festival.
- There will also be Roselle Park Loves Arts Jazz Fest.
- Information can be obtained at RPlovesarts.org or [RPlovesarts](https://www.facebook.com/RPlovesarts) on Facebook.
- Thanked all volunteers who are involved in this event.
- Spoke about the Sumner Avenue property and the Sumner Avenue sewer development in Kenilworth; can meet with the Kenilworth Engineering.

Councilwoman Storey

- Congratulated Rich and Jackie Templeton on the new addition to their family.

Mayor Hokanson

- Attended the Outdoor Concert on Labor Day at the Gazebo.
- Attended Coffee with Cops at the Sunrise Diner on September 7th.
- Encouraged everyone to lock their cars.
- Police Department caught a burglar on the West end of town.
- Attended the 9/11 Ceremony.
- Spoke about Roselle Park Loves Arts.
- Next Council Meeting will be on October 6th.
- Bulk waste pick up on the East end of town will also be October 6th and October 7th on the West end.

Kit Rubino – Library

- Spoke about the Summer Program.
- August 29th was the End of Summer Party; thanked the Board Members that attended.
- Thanked the Friends of the Library for funding everything for the Summer Program.
- Will be purchasing chairs for the downstairs through the Gloria Vaccarino Memorial Fund.
- Thanked the Union County Board of Chosen Freeholders for the grant of \$7,495.24 to be used for the Children's and Young Adult Departments.
- Has specs for the area.

Rupen Shah – Casano Center Director

- Thanked all who have continued to support the Food Pantry.
- Spoke about the exercise classes at the Center.
- There was a senior trip to the PNC Arts Center on September 13th; will be another trip on September 22nd.
- There was a free concert at the Gazebo.
- The 9/11 Ceremony was held at Kelly Kaulfers Park.
- Reviewed all the events held at the Center for September.
- Thanked all the restaurants for their food donations for events at the Center.
- October 1st will be the Festival of India at Roselle Park High School.
- AARP Tax Program for next year.
- October 29th is the Halloween Party at the Center.

Donna Corrigan – Deputy Borough Clerk

- Borough Wide Garage Sale is on Saturday, October 1st from 9:00 a.m. to 6:00 p.m.

Tom Solfaro – Borough Engineer

- There were three pre-construction meetings today: Improvements to Pine and Larch Streets, Park Place and Aldene Park Phase V.
- All projects through the State right now are shut down.

Richard Huxford – Borough Attorney

- Three matters were discussed in Closed Session last week:
 - Ongoing Litigation – Qersdyn vs. Roselle Park
 - Potential Litigation – American Humanist Association (AHA) vs. Roselle Park
 - Potential Litigation – Anti-Defamation League vs. Roselle Park

- None of the matter were resolved.
- There are four matters for discussion in Closed Session this week:
 - Ongoing Litigation – Qersdyn vs. Roselle Park
 - Ongoing Litigation – SEC vs. Roselle Park
 - Potential Litigation – American Humanist Association (AHA) vs. Roselle Park
 - Potential Litigation – Americans United vs. Roselle Park
- Thanked the Deputy Borough Clerk and the CFO for their work in helping him to make his job easier to get things done.

REPORTS OF DEPARTMENTS

Councilman Kelly moved to approve the following reports; seconded by Councilman Petrosky, all members present voting Aye, said motion was adopted.

- Municipal Court Report for August 2016
- Casano Center Director Report for August 15, 2016 through September 14, 2016

PUBLIC COMMENT

Councilman Kelly moved at 9:05 p.m. to open the public comment portion of the meeting on any subject matter; seconded by Councilman Petrosky and adopted.

Jacob Magiera, 612 Sheridan Avenue

- Asked Councilman Shipley about his phone number.
- Asked about mounds of dirt behind DPW near Webster Gardens.
- Update on Senior Citizen Housing.

Mr. Solfaro said he has no update; that is from Mayor and Council.

Mayor Hokanson said he spoke to the company and he was sent tentative dates. At this time, there is no HUD money.

- Mr. Magiera said the Senior Citizen Housing project has been in the works for 30-35 years.
- Why spend over 3.2 million dollars for a new DPW, when you are not sure where the Senior Housing will be going.

Mayor Hokanson said they have a tentative contract with Domus.

William Hahn, A13 Woodside Gardens

- Apologized to Councilman Shipley for comments he made to him at the September 1st Meeting.
- Apologized to Mayor and Council for comments he made to them at the September 1st Meeting.

Tom O'Shay, 403 Sheridan Avenue

- Any results from the NJIIF with regard to the memorials.

Mr. Huxford said the NJIIF is still doing investigations and we have no answer yet.

- Mr. O'Shay said this donation bypassed the Workshop Discussion, went directly to resolution and was retroactively approved.
- Other requests to make a donation did not go to resolution, but to a Workshop Discussion.
- Two weeks later, these are not on the agenda.

- Who should someone call at the DPW to have memorials placed at the Library.

Councilman Hokanson said there is no decision now because it is still in litigation and we are waiting for a response. As of five weeks ago, there has been no official litigation from the American Humanist Association (AHA).

Saul Qersdyn, 150 Berwyn Street

- Was the resolution for the Master Plan completed.
- Spoke about the unemployment rate.
- Donations to Library for book houses put on agenda for Workshop Discussion.
- His battle cross donation at the Library is not religious; why is it not being used.

Councilman Kelly moved to extend Saul Qersdyn’s time limit during the public comment portion; seconded by Councilwoman Storey.

<input type="checkbox"/> Vote Record – Extend Saul Qersdyn’s Time Limit during the Public Comment Portion					
		Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Defeated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Tabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Elmarassy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meola	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Joseph DeIorio, 824 Larch Street

- Spoke about Roselle Parks Love Arts.
- Is asking for financial assistance.
- Received HEART Grant from Union County Freeholders for \$500.00.
- Can’t the NJIIF give a statement regarding donations.

There being no one else wishing to speak, Councilman Kelly moved at 9:32 p.m. to close the public comment portion of the meeting on any subject matter; seconded by Councilman Petrosky and adopted.

INTERRUPT THE REGULAR ORDER OF BUSINESS

Councilman Kelly moved at 9:34 p.m. to interrupt the regular order of business for a Closed Session Meeting; seconded by Councilman Petrosky and adopted.

Mayor Hokanson read the Closed Session resolution and said Council would be discussing the following matters:

- Ongoing Litigation – Qersdyn vs. Roselle Park
- Ongoing Litigation – SEC vs. Roselle Park
- Potential Litigation – American Humanist Association (AHA) vs. Roselle Park
- Potential Litigation – Americans United vs. Roselle Park

RESUME REGULAR ORDER OF BUSINESS

Councilman Meola moved at 9:47 p.m. to resume the regular order of business; seconded by Councilman Shipley and adopted.

Acting Mayor Kelly said that during Closed Session, Council discussed the following matters:

- Ongoing Litigation – Qersdyn vs. Roselle Park
- Ongoing Litigation – SEC vs. Roselle Park
- Potential Litigation – American Humanist Association (AHA) vs. Roselle Park
- Potential Litigation – Americans United vs. Roselle Park

There being no further business to come before the meeting, Councilman Shipley moved at 9:50 p.m. to adjourn; seconded by Councilman Meola and adopted.

Attest:

Deputy Borough Clerk