

Borough of Roselle Park Budget Meeting of May 10, 2017

Attendee Name	Organization	Title	Status	Arrived
Charlene Storey	Borough of Roselle Park	Councilwoman	P	6:30 PM
Eugene Meola	Borough of Roselle Park	Councilman	P	6:30 PM
Joseph Petrosky	Borough of Roselle Park	Councilman	P	6:30 PM
Thos Shipley	Borough of Roselle Park	Councilman	P	6:30 PM
William Fahoury	Borough of Roselle Park	Councilman	P	6:30 PM
Michael Connelly	Borough of Roselle Park	Councilman	P	6:30 PM
Carl Hokanson	Borough of Roselle Park	Mayor	P	6:30 PM

Councilman Shipley called the meeting to order at 6:37 p.m. and said it is being held in accordance with the Open Public Meetings Act and adequate notice of this meeting has been provided by law.

All contracts awarded by Mayor and Council must comply with the affirmative action requirements of P.L. 1975, C.172. (NJAC 17:27).

As required by the Fire Prevention Code, he indicated the fire exists and the procedure to be followed in case of fire.

Notice to members of the governing body and Borough Staff: Any use of electronic devices during this meeting shall be used solely for the purposes of Borough business and any communications are subject to the Open Public Records Act.

PUBLIC COMMENT

Councilman Connelly moved at 6:39 p.m. to open the public comment portion of the meeting for agenda items only; seconded by Councilman Meola and adopted.

Jacob Magiera, 612 Sheridan Avenue

- Stated that plastic sheathing was used last year at the library for the installation of windows
- Asked how much surplus the library had
 - Mr. Blum stated that he did not have those figures with him
- Asked how many computers the library needs
 - Mr. Blum stated that the representatives from the library would be presenting their requests that evening and they will get more information during that portion of the meeting.

Saul Qersdyn, 150 Berwyn Street

- Stated that the Fire Department's total requests are less than half of what they originally were in the first draft of the Capital Budget
- Asked what the \$61,000.00 reduction reflected under Buildings and Grounds
 - Mr. Blum stated that this was an error on his part where the allocation for sidewalks was inserted twice
- Noted that there was a reduction in the request from the Clerk's Office
- Asked about the money for lighting at the fields near the High School

- Mr. Blum stated that their understanding is that the school is not moving forward at this time and the project will remain in the review phase at this time.
- Stated that the Library numbers were blank on the first two drafts of the Capital Budget
 - Mr. Blum stated that some of the original requests were hose made by the former Library Director and were absorbed into other areas of the budget
- Asked how the current budget would affect the Borough's debt
 - Mr. Blum stated that without any further cuts the Capital Budget, as presented in the current draft, would ass \$700,000 of net debt. He further stated that the grants are somewhat up in the air because CDBG program funds are tentative and pending review at the Federal Level, and NJDOT funding is not anticipated until July 2017.

There being no one else wishing to speak, Councilman Connelly moved at 6:49 p.m. to close the public comment portion of the meeting; seconded by Councilman Meola and adopted.

LIBRARY CAPITAL

Councilman Shipley turned the meeting over to Mr. Blum who stated that they would be hearing from the Library about their Capital requests.

Mr. Blum briefly reviewed the Library's requests for 2017. He stated that the window cost estimate submitted by the Library can be eliminated by using last year's approved money. He further stated that 2018 cleaning cannot be used or approved through Capital because it does not have a recognized five (5) year useful life. Mr. Blum suggested that this request go back to the Library Board for their consideration, and the potential use of surplus to cover the costs of cleaning.

Mr. Blum stated that there is over \$10,000.00 available for new computers at the Library which many help in getting them started in modernizing the system. He then turned the meeting over to Library Director Audra Osorio and Library Board President Dexter Delacruz.

President Delacruz asked if there was any preference on what is spent, where, how, and for what project.

Mr. Blum stated that those types of decisions are left up to the using Department because it is understood that priorities and needs change on an annual basis, if not more often.

President Delacruz stated that 2018 through 2019 will be a time to give back to the patrons. In more recent years the Board has focused on the less exciting, but necessary things, like building improvements and maintenance. He stated that 2020 will be the largest ask in terms of work and funds as they will look to reorganize the front desk areas and utilizing the now underutilized space that currently exists.

Mr. Blum noted that once the funds are approved they are carried over year-to-year.

Councilman Meola asked how many computers the Library was looking to purchase.

Director Osorio stated that it could be as many as 20, but they are in the process of doing an assessment to determine the exact number needed. She stated that the needs assessment will determine the number of staff computers required versus the number of public computers needed.

President Delacruz stated that they will use the existing \$10,000.00 of funding to the greatest extent possible before using any additional funds.

Mr. Blum stated that while it will not impact the Library's requests as presented that evening, the ramp in front of the Library building is not grandfathered under the old ADA rules and, therefore, must be brought into compliance. He stated that \$50,000.00 is included in the Buildings and Ground section of the Capital Budget for this project. He further stated that the Borough will be in contact with the Library when the specs are being drawn up and the award is

This concluded the Library's section of the meeting. Representatives of the Library left the meeting.

2017 CAPITAL BUDGET OVERVIEW

Mr. Blum stated that the first draft of the Capital Budget is listed as the Department's originally presented their requests to the Finance Department. He stated that the second draft is after the governing body met with Departments at public meetings. The second draft also includes numbers presented by the Borough Engineer after his assessment of needs. He stated that the third draft is the version that is before them.

The governing body agreed that it was the best that could be done based on the many needs that the Borough was presented with in 2017. They collectively commended Mr. Blum for his hard work and keeping costs as low as possible.

PUBLIC COMMENT

With no further discussion Councilman Connelly made a motion to open the second public portion at 7:22 p.m.; seconded by Councilman Meola and adopted.

Jacob Mageria, 612 Sheridan Avenue

- Asked if the Borough could put aside money each year for equipment
 - Mr. Blum stated that they would like to, but sometimes, like 2017, they are hit with pressing requests on a year-to-year basis.
- Asked if DPW has an inventory report
 - Mr. Blum stated that the Borough has a fixed asset inventory that was just completed
- Asked about the ADA ramp at the Library; Specifically asking where it would go
 - Councilwoman Storey stated that it will be in the same place as the existing ramp, it will just be made compliant with current ADA standards.
- Stated that the washer/dryer was eliminated from the third draft of the Fire Department's Capital Budget
- Asked about Library surplus
 - Mr. Blum stated that the Borough will know more once the previous year's audit is completed in a few weeks

Saul Qersdyn, 150 Berwyn Street

- Asked if books can be bought through Capital for the Library
 - Mr. Blum stated that they could be, but they were not requested
- Asked how many streets would be done as part of the 2017 Capital Budget
 - Mr. Blum stated that they list includes portions of East Colfax Avenue, Butler Avenue, and Spruce Street.
- Asked about improvements to the sewer system

- Mr. Blum stated that the money set aside is for general, regular improvements and repairs that are needed throughout the year
- Asked about the money set aside for relocating the fire siren
 - Mr. Blum stated that the funds set aside for the project will be repurposed based on the approval given by the governing body at a previous meeting. The money will offset costs for buildings and ground.
- Asked about the status of the PILOT agreement with Meridia
 - Mr. Casais stated that it will be discussed in closed session
- Asked about the status of 2017 Summer Hours at Borough Hall
 - Mr. Blum stated that they were unanimously voted down by the employees
- Asked for confirmation that the drone requested by the Fire Department was not in the budget
 - Mr. Blum confirmed that it was not included in the final draft

With no one else wishing to speak Councilman Connelly made a motion to close the second public portion at 7:34 p.m.; seconded by Councilman Meola and adopted.

CLOSED SESSION

Councilman Connelly moved at 7:35 p.m. to go into a Closed Session Meeting; seconded by Councilman Meola, and adopted.

Councilman Shipley read the Closed Session resolution and said Council would be discussing the following matter:

- Contract Negotiations – Meridia on Westfield Urban Renewal, LLC (PILOT)

Councilwoman Storey moved at 7:49 p.m. to return to open session; seconded by Councilman Connelly, and adopted.

There being no further business to come before the meeting, Councilman Connelly moved at 7:49 p.m. to adjourn the meeting; seconded by Councilwoman Storey and adopted.

Attest:

Andrew Casais, RMC
Borough Clerk