

Borough of Roselle Park Meeting of November 16, 2017

Attendee Name	Organization	Title	Status	Arrived
Charlene Storey	Borough of Roselle Park	Councilwoman	P	7:00 PM
Eugene Meola	Borough of Roselle Park	Councilman	P	7:00 PM
Joseph Petrosky	Borough of Roselle Park	Councilman	P	7:00 PM
Thos Shipley	Borough of Roselle Park	Councilman	P	7:00 PM
William Fahoury	Borough of Roselle Park	Councilman	P	7:00 PM
Michael Connelly	Borough of Roselle Park	Councilman	P	7:00 PM
Carl Hokanson	Borough of Roselle Park	Mayor	P	7:00 PM

Mayor Hokanson called the meeting to order at 7:18 p.m. and said it is being held in accordance with the Open Public Meetings Act and adequate notice of this meeting has been provided as required by law.

All contracts awarded by Mayor and Council must comply with the affirmative action requirements of P.L. 1975, C.172. (NJAC 17:27).

As required by the Fire Prevention Code, he indicated the fire exits and the procedure to be followed in case of fire.

A statement was read by the Mayor indicating that use of electronic devices by members of the Governing Body and Borough staff should be limited to Borough business. All communications are subject to the New Jersey Open Public Records Act.

PROCLAMATIONS/PRESENTATIONS

- Business of the Month: Crystalz Barber Shop

APPROVAL OF MINUTES

Councilman Shipley approved the following minutes; seconded by Councilman Connelly.

- Regular Meeting & Closed Session of October 5, 2017

<u>Vote Record – Regular Meeting & Closed Session of October 5, 2017</u>					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Fahoury	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Connelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MOTION BILLS & PAYROLLS BE NOT READ

MOTION BILLS & PAYROLLS BE PASSED FOR PAYMENT

Councilman Shipley moved that bills and payrolls be not read and passed for payment; seconded by Councilman Connelly, all members present voting Aye, said motion was adopted.

PUBLIC PORTION

Councilman Shipley moved at 7:26 p.m. to open the public comment portion of the meeting on agenda items only; seconded by Councilman Connelly and adopted.

Jacob Magiera, 612 Sheridan Avenue

- Resolution No. 312-17, asked for explanation on Neglia contractual amounts.

Mayor Hokanson stated the DPW was to be moved. Stated that the Borough found that the area had historic soil which means that it would not be able to support a new building. He explained that one of the options was to remove all the historic soil at the cost of over \$900,000.00. Mayor Hokanson stated that a meeting was held approximately a month ago with architect to redesign the building to meet the Department's needs.

Dave Robertson, 220 West Sumner Avenue

- With regard to Resolution 306-17, stated that there is no mention of a public hearing on first reading on Ordinances; something he recommends.
- With regard to Resolution 307-17, asked about the money being returned.

Chief Financial Officer Ken Blum said the project came in under cost and that certain items were not reimbursable under the grant.

- Mr. Robertson asked about Resolution 312-17 for the DPW yard; stated that \$164,000.00 seems to be high.

Saul Qersdyn, 150 Berwyn Street

- Stated that he opposes allowing council-elect in on Closed Sessions.

Borough Attorney Huxford said the council-elect have been advised that they are bound by the same requirements like the other members.

- Mr. Qersdyn asked about Resolution 311-17, and if this was a way of notifying the public of the change in carriers. He also asked if there is a price associated with this.

Borough Clerk Andrew Casais said they are switching insurance carriers. He noted that there is an annual assessment. Mr. Casais stated that if the Borough chooses to go in this direction there will be approximately \$163,000.00 in savings. He further noted that the policy limit with the GSMJIF is higher, and the deductibles are lower; the coverage is "equal to" or "better than" in every situation.

- Mr. Qersdyn asked about the Workshop Discussion for the Casano Center.

Councilman Fahoury said it was about changing the rental fees. He stated that it was presently \$300.00 for 5 hours and \$50.00 for every additional hour. He indicated that this Ordinance would create separate fees for Roselle Park residents versus non-residents.

There being no one else wishing to speak, Councilman Shipley moved at 7:46 p.m. to close the public comment portion of the meeting on agenda items only; seconded by Councilman Connelly and adopted.

PASSAGE OF ORDINANCES

SECOND READING AND PUBLIC HEARING

ORDINANCE NO. 2508

AN ORDINANCE AMENDING CHAPTER XIX, SECTION 19-6.6 OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED, “REGISTRATION OF VACANT AND ABANDONED PROPERTIES”

Councilman Shipley moved to open the public hearing on Ordinance No. 2508; seconded by Councilman Connelly and adopted.

There being no one wishing to speak, Councilman Shipley moved to close the public hearing on Ordinance No. 2508; seconded by Councilman Connelly and adopted.

Councilman Shipley moved that Ordinance No. 2508 be adopted on second reading and advertised as prescribed by law; seconded by Councilman Connelly.

<input type="checkbox"/> Vote Record – Ordinance No. 2508		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Adopted	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Adopted as Amended	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Fahoury	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Connelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCE NO. 2509

AN ORDINANCE AMENDING CHAPTER VIII OF THE CODE OF THE BOROUGH OF ROSELLE PARK, SECTIONS 8-1 ENTITLED “DEFINITIONS” & 8-8 TO BE ENTITLED “CONTROL OF CHICKENS”

Councilman Shipley moved to open the public hearing on Ordinance No. 2509; seconded by Councilman Connelly and adopted.

Dave Robertson, 220 West Sumner Avenue

- Stated that there should be no livestock in Roselle Park.
- Stated that there should be amendments to the Ordinance for the sake of ensuring public health and safety..

Salvatore Saluccio, 132 Charlotte Terrace

- Stated that he is a neighbor of Mr. Toro and that he has heard the chickens that started this matter.

- Stated that he feels that his neighbor knew what he was doing was illegal and he did it anyway.
- Stated that he did not think it was right to reward someone for breaking the law.

Saul Qersdyn, 150 Berwyn Street

- Questioned Ordinance No. 2509; asked if Section 8.5a.1 was per chicken or in total.

Mr. Casais said it's the license to have chickens, but not a license per chicken. Stated that while the price may change depending on the quantity of animals, this would be more of a license for the property where they are kept.

- Mr. Qersdyn questioned Ordinance No. 2509, asked if Section 8.6a was a penalty per license or per chicken.

Borough Clerk said it would be per license per offense.

Carl Pluchino, 203 Walnut Street

- Stated that the Borough has a "Peace and Good Order Ordinance." Questioned the idea that excluding roosters would eliminate a noise problem associated with chickens. Stated that he believes residents should be able to enjoy peace and quiet. Stated that he agrees that Mr. Toro did not go through the proper channels for this.

Borough Attorney Huxford said there's a process where an applicant can go before the Land Use Board, but there's also a process that they can position the Council to request to change the law.

There being no one else wishing to speak, Councilman Shipley moved to close the public hearing on Ordinance No. 2509; seconded by Councilman Connelly and adopted.

Councilman Shipley moved that Ordinance No. 2509 be adopted on second reading and advertised as prescribed by law; seconded by Councilman Connelly.

Councilman Meola moved to amend Ordinance No. 2509; seconded by Councilwoman Storey.

<input type="checkbox"/> Vote Record – Amend Ordinance No. 2508					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	Storey <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	Meola <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	Petrosky <input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	Shipley <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	Fahoury <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Connelly <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Hokanson <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Councilman Shipley moved to table Ordinance No. 2509 as amended to the December 7, 2017 Council Meeting; seconded by Councilman Fahoury.

<input type="checkbox"/> Vote Record – Table Ordinance No. 2509 as Amended to the December 7, 2017 Council Meeting					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Fahoury	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Connelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTIONS

The following resolutions listed on Consent Agenda were offered by Councilman Shipley; seconded by Councilman Connelly.

RESOLUTION NO. 305-17

WHEREAS, Kristie Marcinczyk resigned from the Borough of Roselle Park effective October 31, 2017; and,

WHEREAS, as Kristie Marcinczyk is entitled to certain compensation; and,

WHEREAS, it has been agreed by the Mayor and Council of the Borough of Roselle Park and Kristie Marcinczyk that the break-down of time-due compensation will be paid as follows:

Description	Amount of Days	Daily Rate	Amount Due
Vacation Days for 2017	1	\$ 158.01	\$ 158.01
Holidays for 2017	2	\$ 158.01	\$ 316.02
Personal Days for 2017	1	\$ 158.01	\$ 158.01
Vacation Days for 2018 (14 Days Prorated for 10 months)	11.6666667	\$ 158.01	\$ 1,843.45
Comp Time for 2017	21	\$ 19.3058	\$ 405.42
Total Due			\$ 2,880.91

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that the Chief Financial Officer is hereby directed to pay Kristie Marcinczyk the entitled compensation at the above schedule.

RESOLUTION NO. 306-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that Article I and Article IV the By-Laws of the Mayor and Council of the Borough of Roselle Park be and are hereby amended as follows:

ARTICLE I. Meetings

The Annual Reorganization Meeting of the Governing Body is held on January 1st at twelve o'clock noon, or during the first seven days of January in any year.

Section 1. All regular meetings of the Council of the Borough of Roselle Park, shall be held in accordance with the provisions of Chapter 231, P.L. 1975, known as THE OPEN PUBLIC MEETING ACT. Unless otherwise advertised, the regular meeting of Council shall be held at the Council Chambers on the FIRST and THIRD Thursday of each month at 7:00 p.m. Special meetings may be called as provided by law. Regular meetings of Mayor and Council shall conclude by 11:00 p.m. unless continued by a majority vote of Council.

Section 2. When any special meeting is called it shall be the duty of the Clerk to notify all members of the Council thereof, in writing, at least two days in advance of the time fixed for holding same.

Section 3. A quorum shall be as provided by law, to wit: Three (3) Councilmembers and the Mayor, or four (4) Councilmembers in the Mayor's absence. No business shall be transacted at any meeting in the absence of a quorum.

Section 4. Except at the Annual Meeting, the order of business shall be as follows:

Regular Meeting:

1. Roll Call
2. Moment of Silence/Prayer
3. Pledge of Allegiance
4. Communications
5. Approval of Minutes
6. Payment of Bills
7. Public Portion (Agenda Items Only)
8. Passage of Ordinances
9. Consent Agenda for Resolutions
10. Mayor and Council Committee Reports/Reports of Departments
11. Workshop Discussion
12. Public Portion (On Any Subject)
13. Executive (Closed) Session
14. Adjournment

Section 5. The consent agenda shall include all resolutions, which have the unanimous support of the Mayor and Council and a vote to approve the consent agenda shall be deemed to be a vote approving all of the resolutions and matters contained therein. Any member of Council may, if they so choose prior to the adoption of the consent agenda, request that an item contained therein be deleted for independent consideration. Under such a circumstance, the requested item shall be deleted from the consent agenda and shall be voted upon separately after adoption of the consent agenda.

Section 6. Resolutions offered shall be in writing, a copy of which shall be given to the Mayor and each Councilmember prior to its introduction. Members of Council shall be seated at the Council dais for Council meetings as designated by the Mayor.

Section 7. The meetings of the Council shall be governed by Robert's Rules of Order, except as herein otherwise provided.

Section 8. Absence from meetings policy shall be:

Whenever the Mayor or a member of the Governing Body fails to attend and participate in any meeting of the Governing Body for a period of eight (8) consecutive weeks, unless excused from attendance by a majority of the members of the Governing Body, at the conclusion of such period, the office of said member shall be deemed vacant. (N.J.S.A. 40a:16-3)

Section 9. The deadline for submission of agenda items to the Borough Clerk shall be the close of Borough business on the Monday immediately prior to a Regular Meeting held pursuant of Section 1 of this Article.

Two general exemptions shall exist to this deadline as follows: (1) Matters and items which affect the health, safety, and welfare of the public-at-large; and, (2) Matters affecting the financial operation of Borough.

ARTICLE IV. Committees.

Section 1. In addition to such special committees as the Mayor shall from time to time create and appoint, there shall be four standing committees, each to consist of Sub-Committees, the Chairperson of each to be appointed by the Mayor. Each Sub-Committee Chairperson shall submit such reports of their committee as the Mayor shall from time to time request or require. Whenever a major decision, as determined by the Mayor, is needed to be made by a Chair, it shall be brought up to the other Chairs of the same standing committee, and a standing committee decision and recommendation shall be made to Mayor and Council. In any case, the Mayor of the Borough shall serve as an ex-officio member of all committees and shall make amendments concerning policy, as he/she shall deem necessary. Reports of Chairs shall be made at each meeting of Council under committee reports. Each Councilmember shall receive notice of meeting dates of each standing committee.

Section 2. It shall be a requirement that each member of the Council serve as a member of at least one (1) of the governing body's standing committees and serve as a liaison to at least one (1) of the various committees or entities established by the Borough.

Section 23. The standing committees of the Council and such special committees as may from time to time be created by the Mayor, shall be appointed as set forth in Section 1 of Article IV as follows:

STANDING COMMITTEES

When a committee member is absent, the Mayor may appoint a temporary committee member to serve as needed.

PUBLIC SAFETY

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Public Safety Committee. It is the responsibility of the Public Safety Chairperson to report on Public Safety Meetings to the Mayor and Council.

The Public Safety Standing Committee shall consist of three Sub-Committee Chairpersons who will address issues concerning the safety of the Borough and its residents. The Public Safety Chairperson shall be responsible for scheduling, conducting and, when necessary, canceling meetings of the Public Safety Committee. The Public Safety Committee shall be comprised of a Sub-Committee Chairperson for Police, Fire, and First Aid as stated herein:

Police Committee:

The Chair of the Police Committee will report and make recommendations to the Mayor and Council with regard to all police activity as set by Ordinance and law. This activity will include, but not exclusively, personnel, sick time, overtime, crime and other types of violations, grievances, litigation, equipment, and any other activity pertaining to the department. With this position, all activity pertaining to Emergency Management, Special Police, Crossing Guards, Auxiliary Police, and Municipal Court will be under the oversight function of the Police Chair.

Fire Committee:

The Chair of the Fire Committee will report and make recommendations to the Mayor and Council with regard to all fire safety activity. This activity will include, but not exclusively, personnel (including volunteers), equipment, litigation, and any other activity pertaining to the department. With this position, all activity pertaining to Fire Prevention will be under the oversight function of the Fire Chair.

First Aid Committee:

The Chair of the First Aid Committee will report and make recommendations to the Mayor and Council with regard to all first aid activity. This activity will include, but not exclusively, personnel (including volunteers), equipment, grievances, violations and any other activity pertaining to the department.

MUNICIPAL SERVICES

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Municipal Services Committee. It is the responsibility of the Municipal Services Chairperson to report on Municipal Services Meetings to the Mayor and Council.

The Municipal Services Standing Committee shall consist of three Sub-Committee Chairpersons of DPW, Construction and Transportation, and Code Enforcement and shall address issues concerning Public Works and Engineering for the betterment of the Borough and its residents as stated herein:

DPW Committee:

The Chair of the DPW Committee will report and make recommendations to the Mayor and Council with regard to all department activity. This activity will include, but not exclusively, personnel, sick time, overtime, grievances, and any other activity pertaining to the department.

Construction and Transportation Committee:

The Chair of Construction and Transportation Committee will report and make recommendations to the Mayor and Council with regard to all construction and engineering activity. This activity will include, but not exclusively, personnel, sick time, construction permits and any type of violations with respect to the construction code, all activity pertaining to construction of the Borough Infrastructure, i.e. streets, sidewalks, sewers, buildings, etc. and any other activity within the Construction and Engineering Department.

Code Enforcement:

The Chair of Code Enforcement Committee shall oversee residential property maintenance, multi-family unit enforcement, general Code compliance and amendments, and issues concerning the upkeep of all property in the Borough.

FINANCE AND ADMINISTRATION

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Finance and Administration Committee. It is the responsibility of the Finance and Administration Chairperson to report on Finance and Administration Meetings to the Mayor and Council.

The Finance and Administration Standing Committee shall consist of three Sub-Committee Chairpersons of Municipal Budget and Finance, Public Buildings and Facilities and Commerce and shall address issues concerning Finance and Administration as stated herein:

Municipal Budget and Finance Committee:

The Chair of the Municipal Budget and Finance Committee will report and make recommendations to the Mayor and Council with regard to the municipal budget. The Chair will also report to Mayor and Council on activity within the Finance Department and Tax Assessor's Office (i.e. personnel, sick time, etc.) All claims and bills against the Borough shall be referred to this committee. In addition, said Chair will set policy as to the dollar amount required to approve purchase orders with the advice and consent of the Mayor. In addition, it will be the responsibility of the Municipal Budget Chair to assist in the preparation of the Borough's Annual Municipal Budget. The Chair will report and make recommendations to the Mayor and Council with regard to grants available to the Borough of Roselle Park.

Public Buildings and Facilities Committee:

The Chair of the Public Buildings and Facilities Committee will report and make recommendations to the Mayor and Council with regard to all public buildings and facilities owned by the Borough and the buildings and grounds budget.

Commerce Committee:

The Chair of the Commerce Committee shall address concerns or questions from within the business community and forward them to the overall Committee for discussion.

PUBLIC SERVICES AND ADMINISTRATION COMMITTEE

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Public Services and Administration Committee. It is the responsibility of the Public Services and Administration Committee Chairperson to report on Public Services and Administration Committee Meetings to the Mayor and Council.

The Public Services and Administration Standing Committee shall consist of three Sub-Committee Chairpersons of Technology, Human Resources and Legislative and shall address issues concerning Public Services and Administration as stated herein:

Technology Committee:

The Chair of the Technology Committee shall investigate the need for and implement improved technology through the Borough.

Human Resources Committee:

The Chair of the Human Resources Committee will report and make recommendations to the Mayor and Council with regard to human resources and personnel issues. The responsibility of the Chair shall include, but not limited to a review of past and present personnel issues, identifying existing personnel policies adopted by the Borough, as well as training and education of personnel. The Chair shall make recommendations to improve the effectiveness of management and thereby improve the deliveries of services to the public.

Legislative Committee:

The Chair of the Legislative Committee will report and make recommendations to the Mayor and Council with regard to the effect of pending or existing legislation introduced or enacted by county, state and federal level government on the municipality. The intent of the Legislative Committee is to review legislation on the merits of its impact to the Borough's finances (i.e. taxes, municipal budget, grants) and overall public safety.

BE IT FURTHER RESOLVED that all text struck-out herein shall be removed and all text bolded herein shall be added in the final revised copy of the by-laws.

RESOLUTION NO. 307-17

WHEREAS, the Borough of Roselle Park has grants that are completed or expired; and,
 WHEREAS, the Borough of Roselle Park has determined that the grant receivable and reserve balances must be canceled.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey as follows:

1. That the Chief Financial Officer be and is hereby directed to take all necessary steps to cancel the following grant receivable balances.

GRANT NAME	AMOUNT
Municipal Alliance Fund Grant	\$ 1,026.47
Drive Sober Or Get Pulled Over	\$ 250.00
Total Federal and State Grant Fund	\$ 1,276.47
CDBG Grant - Improvements to Park Place 016-172	\$ 46,175.33
Total General Capital Fund	\$ 46,175.33
Grand Total	\$ 47,451.80

2. That the Chief Financial Officer be and is hereby directed to take all necessary steps to cancel the following grant reserve balances.

ACCOUNT #	GRANT NAME	AMOUNT
02-3372-00-20160-002	Municipal Alliance Fund Grant	\$ 902.62
02-3372-00-20160-006	Municipal Alliance Fund Grant	\$ 123.85
02-3758-00-20160-300	Drive Sober Or Get Pulled Over	\$ 250.00
Total Federal and State Grant Fund		\$ 1,276.47
04-2150-55-24660-131	CDBG Grant - Improvements to Park Place 016-172	\$ 46,175.33
Total General Capital Fund		\$ 46,175.33
Grand Total		\$ 47,451.80

RESOLUTION NO. 308-17

WHEREAS, N.J.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$30,000.00 which item is now available as a revenue from the 2017 Union County Kids Recreation Trust Fund Grant pursuant to the provisions of statute; and,

BE IT FURTHER RESOLVED that the like sum of \$30,000.00 is hereby appropriated under the caption of the 2017 Union County Kids Recreation Trust Fund Grant; and,

BE IT FURTHER RESOLVED that the sum of \$30,000.00, representing the amount required for the municipality's share of the aforementioned undertaking, appears in the budget of the year 2017 under Recreation Trust Fund; and,

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution with enclosures to the Chief Financial Officer to submit the resolution electronically to the Director of the Division of Local Government Services.

RESOLUTION NO. 309-17

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby accept the resignation of Frederick G. Boyne from the position of Alternate Crossing Guard effective immediately.

RESOLUTION NO. 310-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that the Tax Collector hereby authorizes the Treasurer to issue one check totaling \$722.17 payable to one (1) lien holder on one (1) property; and,

BOROUGH OF ROSELLE PARK TAX COLLECTOR ANALYSIS OF LIEN REDEMPTIONS 11/16/2017														
TSC#	BLOCK	LOT	QUAL	PREMIUM	TOTAL AMOUNT REDEEMED	CERTIFICATE AMOUNT	REDEMPTION PENALTY PERCENTAGE	INTEREST ON CERTIFICATE DATE 11/16/2017	SEARCH FEE	RECORDING FEE	SUBSEQUENT TAXES PAID	INTEREST ON SUBSEQUENTS TO 11/16/2017	6% INTEREST PENALTY	LEGAL FEES
MAS CAPITAL	16-057	1012	5	\$ 1,400.00	\$ 722.17	\$ 255.00	\$ 5.10		\$ 12.00	\$ 43.00	\$ 363.48	\$ 43.59		
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
TOTAL				\$ 1,400.00	\$ 722.17	\$ 255.00	\$ 5.10	\$ -	\$ 12.00	\$ 43.00	\$ 363.48	\$ 43.59	\$ -	\$ -

BE IT FURTHER RESOLVED that one check shall be issued in the amount of \$1,400.00 from the Tax Collector's Premium Account on one property.

RESOLUTION NO. 311-17

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983 (40A:10-36); and,

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and,

WHEREAS, the Governing Body of the Borough of Roselle Park, has determined that membership in the Garden State Municipal Joint Insurance Fund (hereinafter referred to as the "Fund") is in the best interests of itself and its citizens.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey (hereinafter referred to as the "Municipality") does hereby

resolve and agree to become a member of the Fund for a period not to exceed three (3) years beginning January 1, 2018 for the purpose of establishing the following types of coverage:

- Workers' Compensation and Employer's Liability;
- General Liability including law enforcement and public officials liability;
- Motor vehicle liability;
- Property damage (buildings, contents);
- Cyber liability
- Non-owned aircraft liability
- Public Official Position Bonds

BE IT FURTHER RESOLVED, that the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two years prior to the adoption of this Resolution; and,

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

RESOLUTION NO. 312-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that a Professional Service Contract for engineering, architectural and construction/project management services for the project:

DPW YARD IMPROVEMENTS

be awarded to Neglia Engineering Associates of Lyndhurst, New Jersey for a sum not to exceed One-Hundred Sixty-Four Thousand dollars (\$164,000.00). This Resolution to take effect upon certification on this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 313-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that a Professional Service Contract for construction/project management services for the project:

STREAM BANK RETAINING WALL IMPROVEMENTS – VARIOUS LOCATIONS

be awarded to Neglia Engineering Associates of Lyndhurst, New Jersey for a sum not to exceed Fourteen Thousand dollars (\$14,000.00). This Resolution to take effect upon certification on this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 314-17

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby accept the resignation of DJ Silva-Moreno as Fire Engineer assigned to the Roselle Park Fire Department's Center Fire Company effective November 3, 2017.

RESOLUTION NO. 315-17

WHEREAS, DJ Silva-Moreno resigned from the position of Fire Engineer assigned to the Roselle Park Fire Department's Center Fire Company effective November 3, 2017; and,

WHEREAS, the Mayor would like to fill the vacancy to ensure the health, safety, and wellbeing of the public.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby confirm the Mayor's nomination of Robert Loneker as Fire Engineer to be assigned to the Roselle Park Fire Department's Center Fire Company effective November 6, 2017 for a term set to expire December 31, 2017 with a salary of \$1,446.45 per annum.

RESOLUTION NO. 316-17

WHEREAS, application has been made for a person-to-person transfer of Retail Distribution Liquor License No. 2015-44-013-008 previously issued to David McAdam, Inc. 137 Chestnut Street, Roselle Park, NJ 07204; and,

WHEREAS, application has been made to the Mayor and Council of the Borough of Roselle Park for a person-to-person transfer of the said license, which would transfer same from the existing license to Chestnut Street Spirits, LLC; and,

WHEREAS, the proposed transfer has been properly advertised, a police investigation has been completed, all state and local ABC regulations has been complied with, and all fees having been paid; and,

WHEREAS, the applicant has disclosed and the Borough of Roselle Park has reviewed the source of all funds used in the purchase of the aforesaid license and business and all additional financing obtained in connection with said licensed business.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that approval is hereby granted to allow the transfer from David McAdam, Inc. to Chestnut Street Spirits, LLC with the mailing address of 331 Dorchester Avenue, Cranford, New Jersey 07016 effective November 29, 2017.

<input type="checkbox"/> Vote Record – Resolutions #305-17 to #316-17					
		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Meola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shipley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Fahoury	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Connelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hokanson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MAYOR AND COUNCIL COMMITTEE REPORTS

Councilman Fahoury

- Stated that the Middle School Dance at the Casano Center was great; planning another one in January.
- On November 26th at 11:30 a.m., the Girl Scouts will be decorating the Christmas Tree at the Gazebo.
- Distributed Thanksgiving Baskets to people in need; also distributing Holiday Baskets on December 13th.
- Thanked donors for donations to the Casano Center Pantry.
- Stated that the Borough is looking into a possible Haunted House at the Casano Center next year.
- Stated that the NJSLOM Conference was great.
- Wished luck to Roselle Park High School football team.

Councilman Connelly

- Congratulated the successful election candidates.
- Was pleased to see residents bring the kids to the Veterans' Day memorial service.

Councilman Shipley

- Attended the NJSLOM Conference; it was educational and informative.
- Congratulated successful election candidates.
- Noted events at the Library on Monday at 6:00 p.m.

Councilwoman Storey

- Congratulated the councilmembers-elect.
- Stated that the Library Trustees met recently and that everything is going well.

Councilman Meola

- Congratulated Councilwoman-Elect Negron on her Election Day victory.
- Wished Happy Birthday to Marine Corps.
- Wished a Happy Thanksgiving to all, and reminded residents to check on elderly neighbors.

Councilman Petrosky

- Expressed condolences to Gabriel & the DeFabio Family.
- On November 6th attended the MLUB Meeting.
- Congratulated Election Day winners.
- On November 8th attended the Recreation Meeting.
- Made note of the 100th Thanksgiving Day Football game between Roselle and Roselle Park.
- Noted that on November 22nd there would be a bonfire.
- Noted that the annual Christmas Tree Lighting will be on December 1st.

Mayor Hokanson

- Thanked all who came out to the Veterans' Day ceremony.
- Thanked to Mayor and Council for allowing him to use the truck for the Veterans' Day event.
- Congratulated the councilmembers-elect.
- Wished everyone a Happy Thanksgiving.

Ken Blum – Chief Financial Officer

- Noted that taxes are due.
- Stated that there would be a Tax Sale on November 20, 2017 at 9:00 a.m. in Council Chambers.

Andrew Casais – Borough Clerk

- Stated that 2018 RFPs will be going out Wednesday, November 22nd; will be received on December 13th; that gives 20 days for any proposal.

- Thanked everyone for their cooperation on Election Day.

Richard Huxford – Borough Attorney

- Stated that he had three matters for Closed Session:
 - Contract Negotiations – AT&T
 - Potential Litigation – Police Department
 - Potential Litigation – Community Methodist Church

Rupen Shah – Director Casano Community Center

- Thanked all those who donated to the Casano Center Food Pantry.
- Stated that December 1st would be the Christmas Tree Lighting from 5:00 p.m. to 7:45 p.m.
- Stated that in December there would be many activities for seniors.

Frank Genova – Construction Official

- Stated that 90 permits were taken out for the month of October.
- Stated that \$3,000 was collected in penalties for people doing work with no permits.
- Noted that 18 zoning permits were taken out.
- Stated that \$32,095 was collected for the month of October.
- Expressed his thoughts that it would be better if the Department of Code Enforcement handled the issuance of dumpster permits as opposed to DPW. State that the Department could ask what the dumpster is being used for and potentially catch people doing work without permits before things progress too far.

REPORTS OF DEPARTMENTS

Councilman Shipley moved to approve the Reports of Departments; seconded by Councilman Connelly, all members present voting Aye, said motion was adopted.

- Construction Official’s Report for October 2017
- EMS Report for October 2017
- Municipal Court report for October 2017
- Treasurer’s Report for October 2017
- Community Center Director’s Report for October 13 – November 13, 2017

WORKSHOP DISCUSSION

Items Carried from Prior Meeting(s):

- Casano Center Party Rentals (Councilman Fahoury)

Councilman Fahoury noted that this Ordinance would create a new fee schedule that would charge a higher amount for facility rental to those who are not Roselle Park residents. He stated it would also create an incentive for residents and non-residents alike to abide by their originally quoted rental times.

Councilman Fahoury asked the Borough Attorney if he could review the Ordinance and make sure that such a fee schedule would be legally permissible. The governing body agreed that if it is something that could be done it should be done in a future Ordinance.

PUBLIC PORTION

Councilman Shipley moved at 9:00 p.m. to open the public comment portion of the meeting on any subject matter; seconded by Councilman Connelly and adopted.

Jacob Magiera, 612 Sheridan Avenue

- Wished everyone a Happy Thanksgiving.
- Noted the \$164,000.00 awarded for the DPW building and asked what percent that amount represents.

Mr. Casais stated that the project still needs to go out for bid, so the number being requested is unknown. He noted that Neglia Engineering is the Borough Engineer and is therefore working on this project on behalf and at the direction of the Borough. He stated that they are taking care of construction management, but have a contract with an architectural firm who will be redesigning the plans.

Mr. Casais stated that once the Borough has the new plans bids will be solicited. Furthermore, he stated that once bids are received the governing body will evaluate those bids to find the lowest responsive responsible bidder and award, or not award, a contract for work.

- Mr. Magiera asked what would happen if the DPW construction is completed and nothing has been done with Domus and Senior Housing.

Mr. Casais stated that the two issues are only related because the current DPW is on the future proposed senior housing site. He noted that the sooner the issue of the DPW move is resolved, the better the situation becomes in terms of Senior Housing on the current DPW site.

Dave Robertson, 220 West Sumner Avenue

- Stated that 2016 had 64.5% voter turnout.
- Stated that 2017 had 34.5% voter turnout. Ward 2 had 40.4%, and Ward 1 was lowest.
- Stated that the Council-Elect did great job campaigning.

Saul Qersdyn, 150 Berwyn Street

- In reference to Resolution 312-17, asked if this is a new building.

Mayor Hokanson said yes, it is for a new building.

- Mr. Qersdyn asked if there were any updates on Meridia since the groundbreaking.

Mayor Hokanson said he had the opportunity to speak with the owner at the League of Municipalities conference. He stated that the owner indicated that the foundation pour should be starting at the end of the month.

- Mr. Qersdyn recounted election night and noted that Councilman Meola was very gracious after hearing the results even though he was unsuccessful.

Keith Heyman, 65A Woodside Gardens

- Inquired about the process for the public recording meeting of Mayor and Council.

Borough Attorney Huxford said you need to send the request to the Clerk's Office.

- Mr. Heyman asked if the Clerk's Office ever received a request for videotaping the Council Meetings.

Borough Clerk Casais said not since he has been the Clerk.

- Mr. Heyman asked about the consequences of you do recording without permission.

Borough Attorney Huxford said it's at the discretion of the Chair, ultimately the Council as a whole, to see if they want to take some repercussions.

There being no one else wishing to speak, Councilman Shipley moved at 9:17 p.m. to close the public comment portion of the meeting on any subject matter; seconded by Councilman Connelly and adopted.

INTERRUPT THE REGULAR ORDER OF BUSINESS

Councilman Shipley moved at 9:18 p.m. to interrupt the regular order of business for a Closed Session Meeting; seconded by Councilman Connelly and adopted.

Mayor Hokanson read the Closed Session resolution and said Council would be discussing the following matters:

- Contract Negotiations – AT&T
- Potential Litigation – Police Department
- Potential Litigation – Community Methodist Church

RESUME REGULAR ORDER OF BUSINESS

Councilman Shipley moved at 9:32 p.m. to resume the regular order of business; seconded by Councilman Connelly and adopted.

Mayor Hokanson said that during Closed Session, Council discussed the following matters:

- Contract Negotiations – AT&T
- Potential Litigation – Police Department
- Potential Litigation – Community Methodist Church

Borough Attorney Huxford said the three matters discussed in Closed Session were not resolved.

There being no further business to come before the meeting, Councilman Shipley moved at 9:32 p.m. to adjourn; seconded by Councilman Connelly and adopted.

Attest:

Andrew Casais, RMC
Borough Clerk