



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

ANDREW CASAIS, RMC
BOROUGH CLERK
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March 7, 2017

TO: General Public
Mayor Carl A. Hokanson
Members of Council

RE: Employment Advertisement – P/T Bus Driver

PART TIME BUS DRIVER **BOROUGH OF ROSELLE PARK**

Position Requirements: Qualified applicants must possess a valid Class B Driver's License with Passenger Endorsement, or be imminently pending licensure. Under the direction of the Casano Community Center Director, successful applicants will perform assigned duties relating to transporting seniors to and from home and the Center for weekday lunch, shopping, doctor appointments, etc. Successful applicants must be able to lift a minimum of 25 lbs., understand oral and written instructions, and possess a good driving record.

Hours: Approximately 20 hours a week. Alternate 3 or 2 day weekly shift. Occasional weekend or evening shifts may be required for special events or tours.

Key Responsibilities & Additional Requirements: Applicants should have experience in working with the public and/or senior population, and should be friendly, caring, positive, patient, calm, punctual, and reliable. A successful applicant will conduct daily vehicle safety inspections, and maintain daily logs.

Applications are available online at www.rosellepark.net or in the Office of the Borough Clerk located at 110 E. Westfield Avenue, Roselle Park, NJ. (AA/EEO). Completed applications should be received no later than March 31, 2017 to:

Attn: Andrew Casais, Borough Clerk, 110 E. Westfield Avenue, Roselle Park, NJ 07204

FOR NOTIFICATION PURPOSES:

Post: Borough Bulletin Board
Borough Website
TV-34 CATV