



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

ANDREW J. CASAIS, RMC, QPA
CHIEF ADMINISTRATIVE OFFICER,
BOROUGH CLERK & PURCHASING AGENT
(908) 245-6222
acasais@rosellepark.net

December 26, 2019

TO: General Public
Mayor Joseph Signorello III
Members of Borough Council
Rupen Shah, Community Center Director
Kenneth P. Blum, Jr., Chief Financial Officer

RE: **NEW:** Employment Advertisement – Part Time Bus Driver

PART TIME BUS DRIVER **BOROUGH OF ROSELLE PARK**

Position Requirements: Qualified applicants must possess, at a minimum, a valid Class C Driver's License with Passenger Endorsement (Class A and B Driver's License with Passenger Endorsement are also acceptable). Under the direction of the Community Center Director, successful applicants will perform duties relating to transporting seniors to and from home and the Center for weekday lunch, shopping, doctor appointments, etc. Successful applicants must be able to lift a minimum of 25 lbs., understand oral and written instructions, and possess a good driving record.

Hours: Approximately 20 hours a week. Alternate 3 or 2 day weekly shift. Occasional weekend or evening shifts may be required for special events or tours.

Wages: \$17.00 per hour effective 1/1/2020

Key Responsibilities & Additional Requirements: Applicants should have experience in working with the public and/or senior population, and should be friendly, caring, positive, patient, calm, punctual, and reliable. A successful applicant will conduct daily vehicle safety inspections, and maintain daily logs.

Applications for Employment are available online at www.rosellepark.net under "Forms" or in the Office of the Borough Clerk located at 110 E. Westfield Avenue, Roselle Park, NJ. (AA/EEO). *Completed* applications should be sent to Andrew J. Casais, RMC, QPA, Chief Administrative Officer, 110 East Westfield Avenue, Roselle Park, NJ 07204, or e-mailed to acasais@rosellepark.net.

FOR NOTIFICATION PURPOSES:

Post: Borough Bulletin Board
Borough Website
TV-34 CATV