



# THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

[WWW.ROSELLEPARK.NET](http://WWW.ROSELLEPARK.NET)

ANDREW CASAIS, RMC  
BOROUGH CLERK  
(908) 245-6222  
acasais@rosellepark.net

January 31, 2018

## **DOG AND CAT LICENSE – 2<sup>nd</sup> & FINAL REMINDER**

Dear Pet Licensee,

According to the Borough's records, your animal has not been licensed for the year 2018. The deadline for timely license renewal was January 31, 2018. If you have not licensed your dog or cat for 2018, you will be subject to late fees after the aforementioned deadline as noted below.

If you have received this notice, and no longer have your pet, you must contact the Borough Clerk's Office immediately. Likewise, if you and/or your pet have moved out of the municipality, please contact this office immediately with this updated information.

Please also note that New Jersey State Department of Health regulations require that any dog whose rabies shot expires between January 1<sup>st</sup> and October 31, 2018 must be immunized before a 2018 license can be issued. The Borough **cannot** waive this requirement unless a written, health related exemption is provided by your pet's veterinarian.

### FEE SCHEDULE FOR DOGS

**Renewed by February 28, 2018**

Spayed/Neutered	<b>\$19.00</b>
Non-Spayed/Neutered	<b>\$22.00</b>

### FEE SCHEDULE FOR CATS

**Renewed by February 28, 2018**

Spayed/Neutered	<b>\$12.00</b>
Non-Spayed/Neutered	<b>\$17.00</b>

**Licenses Renewed After January 31<sup>st</sup> will be subject to a late fee of \$2.00 per month (not to exceed \$10.00) and may be subject to a summons**

**IT IS IMPORTANT THAT YOUR ANIMAL BE LICENSED PRIOR TO MARCH 1, 2018 IN ORDER TO AVOID A SUMMONS BEING ISSUED. PLEASE BE ADVISED THAT SUMMONSES WILL BE ISSUED THE WEEK OF MARCH 5<sup>TH</sup> FOR ANY 2018 UNLICENSED PET(S) THAT WERE LICENSED IN THE BOROUGH OF ROSELLE PARK DURING THE YEAR 2017.**

Licenses can be renewed at the Borough Clerk's Office 8:30 a.m. to 4:30 p.m. Monday to Friday. A check or exact change is preferred (no credit cards), or you may send your check in the appropriate amount, made payable to the Borough of Roselle Park, with copies of rabies information and neuter status to: Borough Clerk's Office, 110 East Westfield Avenue, Roselle Park, New Jersey 07204.

Andrew J. Casais, RMC  
Borough Clerk