



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

ANDREW CASAIS, RMC
BOROUGH CLERK
(908) 245-6222
acasais@rosellepark.net

December 27, 2017

DOG AND CAT LICENSE – REMINDER

Dear Pet Licensee,

The time has come to renew all dog and cat licenses for the 2018 calendar year. All dogs and cat licenses must be renewed **no later than January 31, 2018**. **You will be subject to fines if you fail to renew your license(s) by the aforementioned date. Summonses will ultimately be issued for failure to renew a license.**

Please note that if you have received this notice, and no longer have your pet, you must contact the Borough Clerk's Office immediately. If your pet is deceased, please notify the Borough Clerk's Office and provide veterinary documents by the required deadline. If your pet has moved, please provide a notarized letter with the name and address of the new owner.

Please also note that New Jersey State Department of Health regulations require that any dog whose rabies shot expires between January 1st and October 31, 2018 must be immunized before a 2018 license can be issued. The Borough **cannot** waive this requirement unless a written, health related exemption is provided by your pet's veterinarian.

FEE SCHEDULE FOR DOGS

Renewed by January 31, 2018

Spayed/Neutered	\$17.00
Non-Spayed/Neutered	\$20.00

Licenses Renewed After January 31st will be subject to a late fee of \$2.00 per month (not to exceed \$10.00) and may be subject to a summons

FEE SCHEDULE FOR CATS

Renewed by January 31, 2018

Spayed/Neutered	\$10.00
Non-Spayed/Neutered	\$15.00

Licenses Renewed After January 31st will be subject to a late fee of \$2.00 per month (not to exceed \$10.00) and may be subject to a summons

Licenses can be renewed at the Borough Clerk's Office 8:30 a.m. to 4:30 p.m. Monday to Friday. A check or exact change is preferred (no credit cards), or you may send your check in the appropriate amount, made payable to the Borough of Roselle Park, with copies of rabies information and neuter status to: Borough Clerk's Office, 110 East Westfield Avenue, Roselle Park, New Jersey 07204.

Andrew J. Casais, RMC
Borough Clerk