



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

ANDREW CASAIS, RMC
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April 20, 2018

TO: General Public
Mayor Carl A. Hokanson
Members of Council
Kenneth P. Blum, Jr., CFO

RE: **NEW:** Employment Advertisement – Superintendent of Public Works

SUPERINTENDENT OF PUBLIC WORKS **BOROUGH OF ROSELLE PARK**

Position Requirements: Must have strong leadership and management skills, including, but not limited to personnel and project management experience. Possession of a current and valid Certified Public Works Manager (CPWM) certification issued by the State of New Jersey Department of Community Affairs is preferred; Must be able to obtain CPWM certification no later than December 31, 2018. Must be proficient with MS Word.

Hours: 7:00 a.m. to 3:30 p.m. Monday through Friday, and as-needed in the capacity of a Department Head without eligibility for overtime or compensatory time.

Salary Range: \$40,000.00 - \$100,000.00 with benefits.

Key Responsibilities: Responsible for effectively managing and guiding the Department of Public Works. The position entails planning, supervising and directing all aspects of public works including, but not limited to: daily work-orders, personnel, public buildings and grounds, parks, fleet maintenance, and snow removal.

Cover letters, résumés, and professional references should be submitted and received no later than May 31, 2018 to Andrew J. Casais, RMC, Borough Clerk, Borough of Roselle Park, 110 East Westfield Avenue, Roselle Park, NJ 07204; or via e-mail to acasais@rosellepark.net.

The Borough reserves the right to fill the position before the filing deadline.

FOR NOTIFICATION PURPOSES:

Post: Borough Bulletin Board
Borough Website
TV-34 CATV
New Jersey State League of Municipalities Website