



# THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

[WWW.ROSELLEPARK.NET](http://WWW.ROSELLEPARK.NET)

ANDREW J. CASAIS, RMC, QPA  
BOROUGH CLERK /  
QUALIFIED PURCHASING AGENT  
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June 11, 2019

TO: General Public  
Mayor Joseph Signorello III  
Members of Borough Council  
Kenneth P. Blum, Jr., CMFO, Chief Financial Officer  
Robert Krahnert, CPWM, Superintendent of Public Works

RE: **NEW:** Employment Advertisement – Part Time Custodian

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## **PART TIME CUSTODIAN** **BOROUGH OF ROSELLE PARK**

**Position Requirements:** Successful applicants must understand oral and written instructions; must possess and demonstrate a dedicated and detail oriented work ethic.

**Hours:** No more than twenty-five (25) hours per week, Monday through Friday; working hours will be generally before or after the normal municipal operating hours of 8:30 a.m. to 4:30 p.m. subject to assignment by the Superintendent of Public Works.

**Wages:** \$10.00 - \$15.00 per hour

**Key Responsibilities & Additional Requirements:** Under the direction of the Superintendent of Public Works, applicants will be responsible for the regular janitorial cleaning of the Borough of Roselle Park Municipal Complex, Public Library, Community Center, and Public Works facility. Such work assignments shall generally include, sweeping, vacuuming, dusting, mopping, polishing, disinfecting and otherwise cleaning common areas, floors, office spaces, bathrooms, and washable surfaces at each facility. Trash and recycling receptacles are to be emptied on all assigned days.

Employment Applications are available at [www.rosellepark.net/forms](http://www.rosellepark.net/forms) or in the Office of the Borough Clerk, and should be submitted and received no later than July 1, 2019 to Andrew J. Casais, RMC, Borough Clerk, Borough of Roselle Park, 110 East Westfield Avenue, Roselle Park, NJ 07204; or via e-mail to [acasais@rosellepark.net](mailto:acasais@rosellepark.net). Applicants may also include a cover letter and resume if desired (AA/EEO).

The Borough reserves the right to fill the position before the filing deadline.

### **FOR NOTIFICATION PURPOSES:**

Post: Borough Bulletin Board  
Borough Website  
TV-34 CATV