

REGULAR MEETING – NOVEMBER 16, 2017

READ PUBLIC MEETINGS LAW ARTICLE

ROLL CALL

MOMENT OF SILENCE/PRAAYER

PLEDGE OF ALLEGIANCE

COMMUNICATIONS

None

PROCLAMATIONS & PRESENTATIONS

- Laura Kompany
- Business of the Month: Crystalz Barber Shop

*** APPROVAL OF MEETING MINUTES, PENDING ANY CORRECTIONS**

Regular Meeting & Closed Session of October 5, 2017

*** MOTION BILLS & PAYROLLS BE NOT READ**

*** MOTION BILLS & PAYROLLS BE PASSED FOR PAYMENT**

PUBLIC PORTION (Time Limit of 7 Minutes; Limited to Agenda Items Only)

ORDINANCES FOR 2ND READING: COUNCILMAN SHIPLEY

ORD. No. 2508 AN ORDINANCE AMENDING CHAPTER XIX, SECTION 19-6.6 OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED, "REGISTRATION OF VACANT AND ABANDONED PROPERTIES"

ORD. No. 2509 AN ORDINANCE AMENDING CHAPTER VIII OF THE CODE OF THE BOROUGH OF ROSELLE PARK, SECTIONS 8-1 ENTITLED "DEFINITIONS" & 8-8 TO BE ENTITLED "CONTROL OF CHICKENS"

ORDINANCES FOR INTRODUCTION: COUNCILMAN SHIPLEY

None

CONSENT AGENDA

"ALL MATTERS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY THE COUNCIL AND WILL BE APPROVED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE GOVERNING BODY SO REQUESTS, IN WHICH CASE THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA AS PART OF THE GENERAL ORDERS."

RESOLUTIONS:

- * **#305-17** – Setting the Terms of Resignation for Kristie Marcinczyk (Time Due Calculation)
- * **#306-17** – Amending Article I and Article IV of the By-Laws of Mayor and Council
- * **#307-17** – Cancelling Grant Receivable and Reserve Balances
- * **#308-17** – Approving the Insertion of the 2017 Union County Kids Recreation Trust Fund Grant as a Special Item of Revenue in the 2017 Municipal Budget in the Amount of \$30,000.00
- * **#309-17** – Accepting the Resignation of Frederick G. Boyne from the Position of Alternate Crossing Guard
- * **#310-17** – Authorizing the Treasurer to Issue One Check Totaling \$722.12 Payable to One (1) Lien Holder on One (1) Property and a Check Totaling \$1,400.00 from the Tax Collector’s Premium Account
- * **#311-17** – Authorizing and Establishing Membership with the Garden State Municipal Joint Insurance Fund (GSMJIF)
- * **#312-17** – Awarding a Professional Services Contract to Neglia Engineering for Engineering, Architectural, and Construction Management Services for the Project: DPW Yard Improvements; in an Amount Not to Exceed \$164,000.00
- * **#313-17** – Awarding a Professional Services Contract to Neglia Engineering for Construction Management Services for the Project: Stream Bank Retaining Wall Improvements – Various Locations; in an Amount Not to Exceed \$14,000.00
- * **#314-17** – Accepting the resignation of DJ Silva-Moreno from the Position of Fire Engineer
- * **#315-17** – Confirming the Mayor’s Nomination of Robert Loneker as Fire Engineer to be Assigned to the Roselle Park Fire Department’s Center Fire Company
- * **#316-17** – Approving a Person-to-Person Transfer of Plenary Retail Distribution Liquor License #2015-44-013-008 from David McAdam, Inc. to Chestnut Street Spirits, LLC effective November 29, 2017

MAYOR AND COUNCIL COMMITTEE REPORTS / REPORTS OF DEPARTMENTS

- Construction Official’s Report for October 2017
- EMS Report for October 2017
- Municipal Court Report for October 2017
- Treasurer’s Report for October 2017
- Community Center Director’s Report for October 13 – November 13, 2017
- Mayoral Appointment(s) (No Confirmation from Council Required):
None

WORKSHOP DISCUSSION

Items Carried from Prior Meeting(s):

- Casano Center Party Rentals (Councilman Fahoury)

New Items:

None

PUBLIC PORTION (Time Limit of 5 Minutes; On any Subject)

EXECUTIVE (CLOSED) SESSION

ADJOURNMENT

**NEXT REGULAR SCHEDULED MEETING OF THE MAYOR AND COUNCIL
WILL BE HELD ON DECEMBER 7, 2017**

ORDINANCES FOR SECOND READING

ORDINANCE NO. 2508

AN ORDINANCE AMENDING CHAPTER XIX, SECTION 19-6.6
OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED,
“REGISTRATION OF VACANT AND ABANDONED PROPERTIES”

BE IT ORDAINED by the Mayor and Council of the Borough of Roselle Park, County of Union and State of New Jersey that Chapter XIX, Section 19-6.6 of the Code of the Borough of Roselle Park be and hereby is amended as follows:

SECTION 1. 19-6.6 REGISTRATION OF VACANT AND ABANDONED PROPERTIES.

The creditor of any property defined in Section 19-6.2, as defined herein shall, within thirty (30) days after the property becomes vacant and abandoned as defined herein, file a Registration Statement for such property with the Municipal Clerk of the Borough of Roselle Park on such form as may be provided by the Borough for such provisions. Failure to receive notice by the Municipality shall not constitute grounds for failing to register the property. Each registration shall contain the following:

- A. Each property having a separate block and lot number as designated in official records of the municipality shall be registered separately.
- B. The registration statement shall include the name, street address, telephone number, and email address (if applicable) of a person 21 years of age or older, designated by the owner or owners as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceedings on behalf of such owner or owners in connection with the enforcement of any applicable code; and the name, street address, telephone number, and email (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the property. The individual or representative of the firm responsible for maintaining the property shall be available by telephone or in person on a twenty-four hour per day, seven day per week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey as applicable.
- C. The registration shall remain valid for one (1) year from the date of registration, except for the initial registration **which shall expire December 31st regardless of when it is filed.**~~which shall be prorated on a monthly basis through December 31.~~ The owner shall be required to renew the registration annually as long as the building remains a vacant and abandoned property and shall pay a registration or renewal fee in the amount prescribed in Section 19:6-7, of this article for each vacant property registered.
- D. The annual renewal shall be completed by January 1 each year.
- E. The owner shall notify the Municipal Clerk within thirty (30) calendar day of any change in the registration information by filing an amended registration statement.
- F. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Borough against the owner or owners of the building.

SECTION 2. Invalidity

If any section or portion of a section of this Code shall be invalid for any reason, such invalidity shall not affect the validity of the remaining sections or portions of this Ordinance.

SECTION 3. Inconsistent Ordinances Repealed.

All ordinances or parts of ordinances, to the extent that they are inconsistent herewith, are hereby repealed.

SECTION 4. Captions.

Captions contained in this Ordinance have been included only for the purpose of facilitating reference to the various sections and are not intended and shall not be utilized to construe the intent and meaning of the text of any section.

SECTION 5. Effective Date.

This amendment to the Code of the Borough of Roselle Park shall become effective upon publication and in accordance with law.

ORDINANCE NO. 2509

AN ORDINANCE AMENDING CHAPTER VIII OF THE CODE OF
THE BOROUGH OF ROSELLE PARK, SECTIONS 8-1 ENTITLED
“DEFINITIONS” & 8-8 TO BE ENTITLED “CONTROL OF CHICKENS”

BE IT ORDAINED by the Mayor and Council of the Borough of Roselle Park, County of Union and State of New Jersey that Chapter VIII, Section 8-1 and 8-8 of the Code of the Borough of Roselle Park be and hereby is amended as follows:

SECTION 1. 8-1 DEFINITIONS

As used in this chapter:

Animal Control Authority or Animal Control Officer shall mean any person or agency designated or certified by the State of New Jersey to enforce the provisions of this chapter.

Cat shall mean any member of the domestic feline species; male, female or altered.

Cat of Licensing Age shall mean any cat which has attained the age of seven (7) months or which possesses a set of permanent teeth.

Cattery shall mean any room or group of rooms, cage or exhibition pen, not part of a kennel, wherein cats for sale are kept or displayed.

Chicken shall mean a domesticated fowl of the species *Gallus gallus domesticus*.

Coop shall mean an enclosed cage or pen for confining chickens.

Dog shall mean all dogs, male and female.

Dog of Licensing Age shall mean any dog which has attained the age of seven (7) months or which possesses a set of permanent teeth.

Licensing Authority or Licensing Official shall mean the agency or department of the Borough of Roselle Park or any designated representative thereof charged with administering the issuance and/or revocation of permits and licenses under the provisions of this chapter.

Neutered shall mean rendered permanently incapable of reproduction as certified by a licensed veterinarian.

Owner when applied to the proprietorship of a cat,~~or dog~~, **or chicken** shall mean and include every person having a right of property or custody in such cat,~~or dog~~, **or chicken** and every person who has such cat or dog in his/her keeping or who harbors or maintains a cat,~~or dog~~, **or chicken** or knowingly permits a cat,~~or dog~~, **or chicken** to remain on or about any premises occupied by that person.

Person shall mean any individual, corporation, partnership, organization or institution commonly recognized by law as a unit.

Run, or Coop Run, shall mean an enclosed, open air area attached to a coop.

SECTION 2. 8-8 ~~RESERVED~~ CONTROL OF CHICKENS.

8.1 General Restrictions.

- a. **No person shall keep, maintain, or harbor any chickens within the Borough of Roselle Park without first undergoing a site inspection and receiving a license pursuant to the provisions of this Section.**
- b. **No person shall keep, maintain, or harbor more than six (6) chickens per property as outlined on the most current version of the tax map of the Borough of Roselle Park.**
- c. **No person shall keep, maintain, or harbor roosters for any purpose within the Borough of Roselle Park.**
- d. **Keeping, maintaining, or harboring chickens in a free-range manner shall be explicitly prohibited.**

8.2 Minimum Area and Set-Back Requirements.

- a. **Chicken coops must accommodate, at a minimum, three square feet (3 ft.²) for every one (1) chicken housed.**
- b. **Chicken coop runs must accommodate, at a minimum, four square feet (4 ft.²) for every one (1) chicken housed.**
- c. **All coops and coop runs must be at least ten feet (10 ft.) from any property line, and must be at least thirty-five feet (35 ft.) from any neighboring windows or doors.**

8.3 Design Standards and Requirements.

- a. **The construction of a coop and run must be predator proof and include adequate ventilation.**

- b. Hand sanitizer suitable for the control and elimination of microorganisms and infectious agents must be kept next to the coop or within close proximity to the coop. In no case should the hand sanitizer be kept with restricted access.
- c. All chicken feed must be stored in sealed containers so as to shield it from the elements and prevent the attraction of wildlife.

8.4 Maintenance Standards and Requirements.

- a. All proper pet management shall be required and shall be the responsibility of the owner. Such management shall specifically include, but shall not be limited to, vaccinations, grooming, and veterinary service.
- b. All coops and runs shall be kept clean, free of odor and debris.
- c. All chicken droppings and natural bedding materials must be properly composted or disposed.

8.5 Licensing Requirements, Fees and Inspection.

- a. Applications for the a license to keep chickens shall be filed on forms as prescribed by the Borough of Roselle Park with the Office of the Borough Clerk no later than January 31st of each year.
 - 1. Persons who fail to obtain a license as required within the time period specified herein shall be subject to a delinquent fee of two (\$2.00) dollars per month, with a maximum of ten (\$10.00) dollars per year.
- b. There shall be a non-refundable application fee for a license to keep chickens of ten (\$10.00) dollars per chicken, with a maximum of forty (\$40.00) dollars per year, payable to the Borough of Roselle Park which shall accompany initial and annual renewal applications.
- c. Final approval of such licenses shall be made by the Borough Clerk after a satisfactory site inspection is conducted by the Health Officer.
- d. License fees collected or received under the provisions of this section shall be forwarded to the Chief Financial Officer and shall be placed in the Borough's Animal Control Trust Fund, separate from any of the other accounts of the Borough.

8.6 Violations and Penalties.

- a. Any person who violates or who fails or refuses to comply with this section shall be liable to a penalty of not less than twenty-five (\$25.00) dollars nor more than one hundred (\$100.00) dollars for each offense, to be recovered by and in the name of the Borough of Roselle Park.

b. The Director of Code Enforcement, Health Officer, and Police Officer, or their respective designees, shall have the authority to enforce the provisions and regulations set forth in this Section.

SECTION 3. Invalidation

If any section or portion of a section of this Code shall be invalid for any reason, such invalidity shall not affect the validity of the remaining sections or portions of this Ordinance.

SECTION 4. Inconsistent Ordinances Repealed.

All ordinances or parts of ordinances, to the extent that they are inconsistent herewith, are hereby repealed.

SECTION 5. Captions.

Captions contained in this Ordinance have been included only for the purpose of facilitating reference to the various sections and are not intended and shall not be utilized to construe the intent and meaning of the text of any section.

SECTION 6. Effective Date.

This amendment to the Code of the Borough of Roselle Park shall become effective upon publication and in accordance with law.

ORDINANCES FOR INTRODUCTION

NONE

RESOLUTIONS

RESOLUTION NO. 305-17

WHEREAS, Kristie Marcinczyk resigned from the Borough of Roselle Park effective October 31, 2017; and,

WHEREAS, as Kristie Marcinczyk is entitled to certain compensation; and,

WHEREAS, it has been agreed by the Mayor and Council of the Borough of Roselle Park and Kristie Marcinczyk that the break-down of time-due compensation will be paid as follows:

Description	Amount of Days	Daily Rate	Amount Due
Vacation Days for 2017	1	\$ 158.01	\$ 158.01
Holidays for 2017	2	\$ 158.01	\$ 316.02
Personal Days for 2017	1	\$ 158.01	\$ 158.01
Vacation Days for 2018 (14 Days Prorated for 10 months)	11.6666667	\$ 158.01	\$ 1,843.45
	Amount of Hours	Hourly Rate	Amount Due
Comp Time for 2017	21	\$ 19.3058	\$ 405.42
Total Due			\$ 2,880.91

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that the Chief Financial Officer is hereby directed to pay Kristie Marcinczyk the entitled compensation at the above schedule.

RESOLUTION NO. 306-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that Article I and Article IV the By-Laws of the Mayor and Council of the Borough of Roselle Park be and are hereby amended as follows:

ARTICLE I. Meetings

The Annual Reorganization Meeting of the Governing Body is held on January 1st at twelve o'clock noon, or during the first seven days of January in any year.

Section 1. All regular meetings of the Council of the Borough of Roselle Park, shall be held in accordance with the provisions of Chapter 231, P.L. 1975, known as THE OPEN PUBLIC MEETING ACT. Unless otherwise advertised, the regular meeting of Council shall be held at the Council Chambers on the FIRST and THIRD Thursday of each month at 7:00 p.m. Special meetings may be called as provided by law. Regular meetings of Mayor and Council shall conclude by 11:00 p.m. unless continued by a majority vote of Council.

Section 2. When any special meeting is called it shall be the duty of the Clerk to notify all members of the Council thereof, in writing, at least two days in advance of the time fixed for holding same.

Section 3. A quorum shall be as provided by law, to wit: Three (3) Councilmembers and the Mayor, or four (4) Councilmembers in the Mayor's absence. No business shall be transacted at any meeting in the absence of a quorum.

Section 4. Except at the Annual Meeting, the order of business shall be as follows:

Regular Meeting:

1. Roll Call
2. Moment of Silence/Prayer
3. Pledge of Allegiance
4. Communications
5. Approval of Minutes
6. Payment of Bills
7. Public Portion (Agenda Items Only)
8. Passage of Ordinances
9. Consent Agenda for Resolutions
10. Mayor and Council Committee Reports/Reports of Departments
11. Workshop Discussion
12. Public Portion (On Any Subject)
13. Executive (Closed) Session
14. Adjournment

Section 5. The consent agenda shall include all resolutions, which have the unanimous support of the Mayor and Council and a vote to approve the consent agenda shall be deemed to be a vote approving all of the resolutions and matters contained therein. Any member of Council may, if they so choose prior to the adoption of the consent agenda, request that an item contained therein be deleted for independent consideration. Under such a circumstance, the requested item shall be deleted from the consent agenda and shall be voted upon separately after adoption of the consent agenda.

Section 6. Resolutions offered shall be in writing, a copy of which shall be given to the Mayor and each Councilmember prior to its introduction. Members of Council shall be seated at the Council dais for Council meetings as designated by the Mayor.

Section 7. The meetings of the Council shall be governed by Robert's Rules of Order, except as herein otherwise provided.

Section 8. Absence from meetings policy shall be:

Whenever the Mayor or a member of the Governing Body fails to attend and participate in any meeting of the Governing Body for a period of eight (8) consecutive weeks, unless excused from attendance by a majority of the members of the Governing Body, at the conclusion of such period, the office of said member shall be deemed vacant. (N.J.S.A. 40a:16-3)

Section 9. The deadline for submission of agenda items to the Borough Clerk shall be the close of Borough business on the Monday immediately prior to a Regular Meeting held pursuant of Section 1 of this Article.

Two general exemptions shall exist to this deadline as follows: (1) Matters and items which affect the health, safety, and welfare of the public-at-large; and, (2) Matters affecting the financial operation of Borough.

ARTICLE IV. Committees.

Section 1. In addition to such special committees as the Mayor shall from time to time create and appoint, there shall be four standing committees, each to consist of Sub-Committees, the Chairperson of

each to be appointed by the Mayor. Each Sub-Committee Chairperson shall submit such reports of their committee as the Mayor shall from time to time request or require. Whenever a major decision, as determined by the Mayor, is needed to be made by a Chair, it shall be brought up to the other Chairs of the same standing committee, and a standing committee decision and recommendation shall be made to Mayor and Council. In any case, the Mayor of the Borough shall serve as an ex-officio member of all committees and shall make amendments concerning policy, as he/she shall deem necessary. Reports of Chairs shall be made at each meeting of Council under committee reports. Each Councilmember shall receive notice of meeting dates of each standing committee.

Section 2. It shall be a requirement that each member of the Council serve as a member of at least one (1) of the governing body's standing committees and serve as a liaison to at least one (1) of the various committees or entities established by the Borough.

Section 23. The standing committees of the Council and such special committees as may from time to time be created by the Mayor, shall be appointed as set forth in Section 1 of Article IV as follows:

STANDING COMMITTEES

When a committee member is absent, the Mayor may appoint a temporary committee member to serve as needed.

PUBLIC SAFETY

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Public Safety Committee. It is the responsibility of the Public Safety Chairperson to report on Public Safety Meetings to the Mayor and Council.

The Public Safety Standing Committee shall consist of three Sub-Committee Chairpersons who will address issues concerning the safety of the Borough and its residents. The Public Safety Chairperson shall be responsible for scheduling, conducting and, when necessary, canceling meetings of the Public Safety Committee. The Public Safety Committee shall be comprised of a Sub-Committee Chairperson for Police, Fire, and First Aid as stated herein:

Police Committee:

The Chair of the Police Committee will report and make recommendations to the Mayor and Council with regard to all police activity as set by Ordinance and law. This activity will include, but not exclusively, personnel, sick time, overtime, crime and other types of violations, grievances, litigation, equipment, and any other activity pertaining to the department. With this position, all activity pertaining to Emergency Management, Special Police, Crossing Guards, Auxiliary Police, and Municipal Court will be under the oversight function of the Police Chair.

Fire Committee:

The Chair of the Fire Committee will report and make recommendations to the Mayor and Council with regard to all fire safety activity. This activity will include, but not exclusively, personnel (including volunteers), equipment, litigation, and any other activity pertaining to the department. With this position, all activity pertaining to Fire Prevention will be under the oversight function of the Fire Chair.

First Aid Committee:

The Chair of the First Aid Committee will report and make recommendations to the Mayor and Council with regard to all first aid activity. This activity will include, but not

exclusively, personnel (including volunteers), equipment, grievances, violations and any other activity pertaining to the department.

MUNICIPAL SERVICES

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Municipal Services Committee. It is the responsibility of the Municipal Services Chairperson to report on Municipal Services Meetings to the Mayor and Council.

The Municipal Services Standing Committee shall consist of three Sub-Committee Chairpersons of DPW, Construction and Transportation, and Code Enforcement and shall address issues concerning Public Works and Engineering for the betterment of the Borough and its residents as stated herein:

DPW Committee:

The Chair of the DPW Committee will report and make recommendations to the Mayor and Council with regard to all department activity. This activity will include, but not exclusively, personnel, sick time, overtime, grievances, and any other activity pertaining to the department.

Construction and Transportation Committee:

The Chair of Construction and Transportation Committee will report and make recommendations to the Mayor and Council with regard to all construction and engineering activity. This activity will include, but not exclusively, personnel, sick time, construction permits and any type of violations with respect to the construction code, all activity pertaining to construction of the Borough Infrastructure, i.e. streets, sidewalks, sewers, buildings, etc. and any other activity within the Construction and Engineering Department.

Code Enforcement:

The Chair of Code Enforcement Committee shall oversee residential property maintenance, multi-family unit enforcement, general Code compliance and amendments, and issues concerning the upkeep of all property in the Borough.

FINANCE AND ADMINISTRATION

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Finance and Administration Committee. It is the responsibility of the Finance and Administration Chairperson to report on Finance and Administration Meetings to the Mayor and Council.

The Finance and Administration Standing Committee shall consist of three Sub-Committee Chairpersons of Municipal Budget and Finance, Public Buildings and Facilities and Commerce and shall address issues concerning Finance and Administration as stated herein:

Municipal Budget and Finance Committee:

The Chair of the Municipal Budget and Finance Committee will report and make recommendations to the Mayor and Council with regard to the municipal budget. The Chair will also report to Mayor and Council on activity within the Finance Department and Tax Assessor's Office (i.e. personnel, sick time, etc.) All claims and bills against the Borough shall be referred to this committee. In addition, said Chair will set policy as to the dollar amount required to approve purchase orders with the advice and consent of the Mayor. In addition, it will be the responsibility of the Municipal Budget Chair to assist in the preparation of the Borough's Annual Municipal Budget. The Chair will report and make recommendations to the Mayor and Council with regard to grants available to the Borough of Roselle Park.

Public Buildings and Facilities Committee:

The Chair of the Public Buildings and Facilities Committee will report and make recommendations to the Mayor and Council with regard to all public buildings and facilities owned by the Borough and the buildings and grounds budget.

Commerce Committee:

The Chair of the Commerce Committee shall address concerns or questions from within the business community and forward them to the overall Committee for discussion.

PUBLIC SERVICES AND ADMINISTRATION COMMITTEE

A Chairperson selected from one of the Sub-Committees will be named by the Mayor to oversee the Public Services and Administration Committee. It is the responsibility of the Public Services and Administration Committee Chairperson to report on Public Services and Administration Committee Meetings to the Mayor and Council.

The Public Services and Administration Standing Committee shall consist of three Sub-Committee Chairpersons of Technology, Human Resources and Legislative and shall address issues concerning Public Services and Administration as stated herein:

Technology Committee:

The Chair of the Technology Committee shall investigate the need for and implement improved technology through the Borough.

Human Resources Committee:

The Chair of the Human Resources Committee will report and make recommendations to the Mayor and Council with regard to human resources and personnel issues. The responsibility of the Chair shall include, but not limited to a review of past and present personnel issues, identifying existing personnel policies adopted by the Borough, as well as training and education of personnel. The Chair shall make recommendations to improve the effectiveness of management and thereby improve the deliveries of services to the public.

Legislative Committee:

The Chair of the Legislative Committee will report and make recommendations to the Mayor and Council with regard to the effect of pending or existing legislation introduced or enacted by county, state and federal level government on the municipality. The intent of the Legislative Committee is to review legislation on the merits of its impact to the Borough's finances (i.e. taxes, municipal budget, grants) and overall public safety.

BE IT FURTHER RESOLVED that all text struck-out herein shall be removed and all text bolded herein shall be added in the final revised copy of the by-laws.

RESOLUTION NO. 307-17

WHEREAS, the Borough of Roselle Park has grants that are completed or expired; and,
WHEREAS, the Borough of Roselle Park has determined that the grant receivable and reserve balances must be canceled.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey as follows:

1. That the Chief Financial Officer be and is hereby directed to take all necessary steps to cancel the following grant receivable balances.

<u>GRANT NAME</u>	<u>AMOUNT</u>
Municipal Alliance Fund Grant	\$ 1,026.47
Drive Sober Or Get Pulled Over	\$ 250.00
Total Federal and State Grant Fund	\$ 1,276.47
CDBG Grant - Improvements to Park Place 016-172	\$ 46,175.33
Total General Capital Fund	\$ 46,175.33
Grand Total	\$ 47,451.80

2. That the Chief Financial Officer be and is hereby directed to take all necessary steps to cancel the following grant reserve balances.

<u>ACCOUNT #</u>	<u>GRANT NAME</u>	<u>AMOUNT</u>
02-3372-00-20160-002	Municipal Alliance Fund Grant	\$ 902.62
02-3372-00-20160-006	Municipal Alliance Fund Grant	\$ 123.85
02-3758-00-20160-300	Drive Sober Or Get Pulled Over	\$ 250.00
Total Federal and State Grant Fund		\$ 1,276.47
04-2150-55-24660-131	CDBG Grant - Improvements to Park Place 016-172	\$ 46,175.33
Total General Capital Fund		\$ 46,175.33
Grand Total		\$ 47,451.80

RESOLUTION NO. 308-17

WHEREAS, N.J.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$30,000.00 which item is now available as a revenue from the 2017 Union County Kids Recreation Trust Fund Grant pursuant to the provisions of statute; and,

BE IT FURTHER RESOLVED that the like sum of \$30,000.00 is hereby appropriated under the caption of the 2017 Union County Kids Recreation Trust Fund Grant; and,

BE IT FURTHER RESOLVED that the sum of \$30,000.00, representing the amount required for the municipality's share of the aforementioned undertaking, appears in the budget of the year 2017 under Recreation Trust Fund; and,

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution with enclosures to the Chief Financial Officer to submit the resolution electronically to the Director of the Division of Local Government Services.

RESOLUTION NO. 309-17

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby accept the resignation of Frederick G. Boyne from the position of Alternate Crossing Guard effective immediately.

RESOLUTION NO. 310-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that the Tax Collector hereby authorizes the Treasurer to issue one check totaling \$722.17 payable to one (1) lien holder on one (1) property; and,

BOROUGH OF ROSELLE PARK TAX COLLECTOR ANALYSIS OF LIEN REDEMPTIONS 11/16/2017														
TSC#	BLOCK	LOT	QUAL.	PREMIUM	TOTAL AMOUNT REDEEMED	CERTIFICATE AMOUNT	REDEMPTION PENALTY PERCENTAGE	INTEREST ON CERTIFICATE DATE 11/16/2017	SEARCH FEE	RECORDING FEE	SUBSEQUENT TAXES PAID	INTEREST ON SUBSEQUENTS TO 11/16/2017	6% INTEREST PENALTY	LEGAL FEES
MAS CAPITAL	16-057	1012	5	\$ 1,400.00	\$ 722.17	\$ 255.00	\$ 5.10		\$ 12.00	\$ 43.00	\$ 363.48	\$ 43.59		
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
					\$ -									
TOTAL				\$ 1,400.00	\$ 722.17	\$ 255.00	\$ 5.10	\$ -	\$ 12.00	\$ 43.00	\$ 363.48	\$ 43.59	\$ -	\$ -

BE IT FURTHER RESOLVED that one check shall be issued in the amount of \$1,400.00 from the Tax Collector’s Premium Account on one property.

RESOLUTION NO. 311-17

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983 (40A:10-36); and,

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and,

WHEREAS, the Governing Body of the Borough of Roselle Park, has determined that membership in the Garden State Municipal Joint Insurance Fund (hereinafter referred to as the “Fund”) is in the best interests of itself and its citizens.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey (hereinafter referred to as the “Municipality”) does hereby resolve and agree to become a member of the Fund for a period not to exceed three (3) years beginning January 1, 2018 for the purpose of establishing the following types of coverage:

- Workers’ Compensation and Employer’s Liability;
- General Liability including law enforcement and public officials liability;
- Motor vehicle liability;
- Property damage (buildings, contents);
- Cyber liability
- Non-owned aircraft liability
- Public Official Position Bonds

BE IT FURTHER RESOLVED, that the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two years prior to the adoption of this Resolution; and,

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the

Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

RESOLUTION NO. 312-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that a Professional Service Contract for engineering, architectural and construction/project management services for the project:

DPW YARD IMPROVEMENTS

be awarded to Neglia Engineering Associates of Lyndhurst, New Jersey for a sum not to exceed One-Hundred Sixty-Four Thousand dollars (\$164,000.00). This Resolution to take effect upon certification on this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 313-17

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that a Professional Service Contract for construction/project management services for the project:

STREAM BANK RETAINING WALL IMPROVEMENTS – VARIOUS LOCATIONS

be awarded to Neglia Engineering Associates of Lyndhurst, New Jersey for a sum not to exceed Fourteen Thousand dollars (\$14,000.00). This Resolution to take effect upon certification on this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 314-17

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby accept the resignation of DJ Silva-Moreno as Fire Engineer assigned to the Roselle Park Fire Department's Center Fire Company effective November 3, 2017.

RESOLUTION NO. 315-17

WHEREAS, DJ Silva-Moreno resigned from the position of Fire Engineer assigned to the Roselle Park Fire Department's Center Fire Company effective November 3, 2017; and,

WHEREAS, the Mayor would like to fill the vacancy to ensure the health, safety, and wellbeing of the public.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby confirm the Mayor's nomination of Robert Loneker as Fire Engineer to be assigned to the Roselle Park Fire Department's Center Fire Company effective November 6, 2017 for a term set to expire December 31, 2017 with a salary of \$1,446.45 per annum.

RESOLUTION NO. 316-17

WHEREAS, application has been made for a person-to-person transfer of Retail Distribution Liquor License No. 2015-44-013-008 previously issued to David McAdam, Inc. 137 Chestnut Street, Roselle Park, NJ 07204; and,

WHEREAS, application has been made to the Mayor and Council of the Borough of Roselle Park for a person-to-person transfer of the said license, which would transfer same from the existing license to Chestnut Street Spirits, LLC; and,

WHEREAS, the proposed transfer has been properly advertised, a police investigation has been completed, all state and local ABC regulations has been complied with, and all fees having been paid; and,

WHEREAS, the applicant has disclosed and the Borough of Roselle Park has reviewed the source of all funds used in the purchase of the aforesaid license and business and all additional financing obtained in connection with said licensed business.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that approval is hereby granted to allow the transfer from David McAdam, Inc. to Chestnut Street Spirits, LLC with the mailing address of 331 Dorchester Avenue, Cranford, New Jersey 07016 effective November 29, 2017.