



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

ANDREW J. CASAIS, RMC, QPA
CHIEF ADMINISTRATIVE OFFICER
BOROUGH CLERK & PURCHASING AGENT
(908) 245-6222
acasais@rosellepark.net

April 30, 2021

TO: General Public
Mayor Joseph Signorello III
Members of Borough Council
Jarrid H. Kantor, Esq., Borough Attorney
Kenneth P. Blum, Jr., CMFO, Chief Financial Officer
Donna L. Corrigan, Deputy Borough Clerk

RE: Special Meeting Notice: **Thursday, May 6, 2021 at 6:00 p.m.**

A Special Meeting of Mayor and Council of the Borough of Roselle Park will be held on **Thursday, May 6, 2021 at 6:00 p.m.** by remote means without providing a physical meeting place.

In accordance with the "Open Public Meetings Act" of the State of New Jersey, N.J.S.A. 10:4-6 et seq., and in adherence with standards for the conduct of remote public meetings as promulgated by the New Jersey Department of Community Affairs, Division of Local Government Services, specifically Local Finance Notice No. 2020-21, the following information and access instructions are offered for use by members of the public:

Meeting documents relevant to this upcoming meeting of Mayor and Council can be reviewed online at www.rosellepark.net/transparency/. Members of the public may also choose to inspect meeting documents at the Office of the Borough Clerk located at 110 East Westfield Avenue, Roselle Park, New Jersey 07204 during regular operating hours (Monday through Friday, 8:30 a.m. to 4:30 p.m.); for the latter option, please call 908-245-6222 x1000 or x1001 to schedule an appointment.

Audio and video of this meeting will be broadcast live on local Roselle Park Community Access Television Channels 34 (Comcast) and 32 (Verizon FiOS). Said meeting will also be streamed live on www.youtube.com via channel name "Roselle Park TV" and on www.facebook.com/roselleparkborough. In addition, members of the public may view and/or listen to this remote meeting via the Zoom Video Conferencing platform utilizing the credentials below. These credentials may be used for both passive viewing/listening and active public participation.

Members of the public are invited to enter comments either in advance of the meeting, or during designated portions of the meeting reserved for public comment. Public comments are subject to the regulations contained within the By-Laws of Mayor and Council.

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A. TELEPHONIC ACCESS; GENERAL PROMPTS ARE AS FOLLOWS:

Step 1 – Dial 1-646-558-8656.

Step 2 – Enter Meeting ID 933-5254-2455

Step 3 – Enter “#” when prompted for a Participant ID.

Step 4 – Enter Passcode 442730.

Step 5 – Await admission by the host.

Step 6 – To participate: Press *9 to “raise your hand” and wait to be recognized to unmute (*6).

B. AUDIO AND VIDEO ACCESS; GENERAL PROMPTS ARE AS FOLLOWS:

Step 1 – Ensure you are using a smartphone, tablet, or other audio/video enabled device

Step 2 – Go to...

<https://zoom.us/j/93352542455?pwd=SUcyUGpBTm9jK1c1bFhpT0FGUi9idz09>

Step 3 – Await admission by the host.

Step 4 – Utilize the “raise your hand” icon and wait to be recognized to enable audio/video.

C. WRITTEN (EMAIL OR LETTER); INSTRUCTIONS AS FOLLOWS:

Step 1 – Any prospective correspondence submitted should state the name and address of the member of the public entering such comment, along with which agenda item to which their comments are relevant to, if applicable.

Step 2 – Submit written correspondence to the attention of Andrew J. Casais, RMC, Borough Clerk, to acasais@rosellepark.net or to the Office of the Borough Clerk located at 110 East Westfield Avenue, Roselle Park, New Jersey 07204 no later than 10:00 a.m. on Thursday, May 6, 2021.

AGENDA TO THE EXTENT KNOWN:

Discussion of 2021 Capital Budget

Formal Action may be taken at this meeting.

Portions of the meeting may be closed, with results made known at a future time.



Andrew J. Casais, RMC, QPA
Chief Administrative Officer,
Borough Clerk & Qualified Purchasing Agent

FOR NOTIFICATION PURPOSES (Per N.J.S.A. 10:4-8):

The Union County Local Source

The Newark Star-Ledger

FOR POSTING PURPOSES:

Borough Bulletin Board

Borough Website

SPECIAL MEETING – MAY 6, 2021

READ PUBLIC MEETINGS LAW ARTICLE

ROLL CALL

MOMENT OF SILENCE/PRAAYER

PLEDGE OF ALLEGIANCE

PUBLIC PORTION (Time Limit 5 Minutes Limited to Agenda Items Only)

DISCUSSION OF 2021 CAPITAL BUDGET

PUBLIC PORTION (Time Limit 4 Minutes on Any Subject)

EXECUTIVE (CLOSED) SESSION

ADJOURNMENT

**NEXT REGULAR MEETING OF THE MAYOR AND COUNCIL
WILL TAKE PLACE IMMEDIETLY AFTER THIS SPECIAL
MEETING ON MAY 6, 2021**

**BOROUGH OF ROSELLE PARK
 CAPITAL REQUESTS
 FOURTH DRAFT
 2021**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>PUBLIC WORKS</u>	
SIGNS	\$ 25,000.00
CONES/BARRICADES	\$ 10,000.00
MASON DUMP TRUCK (REPLACING A 16 YEAR OLD TRUCK)	<u>\$ 72,000.00</u>
TOTAL PUBLIC WORKS	\$ 107,000.00
<u>POLICE DEPARTMENT</u>	
	<u>\$ -</u>
TOTAL POLICE DEPARTMENT	\$ -
<u>OEM</u>	
BUILDING REPAIRS FOR ORIGINAL OEM BUILDING	<u>\$ 30,000.00</u>
TOTAL OEM	\$ 30,000.00
<u>FIRE DEPARTMENT</u>	
1 3/4" DOUBLE JACKET HOSE - 50' - 6	\$ 1,650.00
SNAP-TITE HFX RUBBER HOSE 5" - 100' - 6	\$ 4,050.00
BLOWHARD QUICKIE 20" ELECTRIC/BATTERY POWER POSITIVE PRESSURE AN	\$ 10,500.00
PICKUP TRUCK BED CAP WITH STORAGE AND WARNING LIGHTS	<u>\$ 5,500.00</u>
TOTAL FIRE DEPARTMENT	\$ 21,700.00

BUILDINGS AND GROUNDS

CASANO CENTER IMPROVEMENTS	\$	40,000.00	
SIDEWALKS BROUGHWIDE	\$	50,000.00	
TREES - GREENING UNION COUNTY GRANT \$10,000.00	\$	50,000.00	
FENCE FOR BIKE TRAIL TO REPLACE EXISTING	\$	20,000.00	
BOROUGH HALL MEN'S BATHROOM	\$	20,000.00	
BOROUGH HALL WOMEN'S BATHROOM	\$	20,000.00	
CONSTRUCTION OFFICE IMPROVEMENTS	\$	100,000.00	
RILEIGHS OUTDOOR DÉCOR (XMAS FESTIVAL)	\$	20,000.00	
HAWTHORNE BASIN SITE - CONVERT TO SOCCER FIELD - UNION COUNTY KIDS RECREATION TRUST FUND GRANT \$50,000.00	\$	100,000.00	
BUILDING ISSUES AS ARISE	\$	100,000.00	
SEWER SYSTEM IMPROVEMENTS	\$	100,000.00	
TOTAL BUILDINGS AND GROUNDS			\$ 620,000.00

ENGINEERING

IMPROVEMENTS TO VALLEY ROAD FROM WESTFIELD AVENUE TO BEECHWOOD AVENUE (DOT GRANT \$415,000.00)	\$	475,000.00	
IMPROVEMENTS TO WALNUT STREET FROM WESTFIELD AVENUE TO GRANT AVENUE AND FILBERT STREET FROM CLAY AVENUE TO WEBSTER AVENUE (CDBG GRANT \$159,000.00)	\$	250,000.00	
IMPROVEMENTS TO PINWOOD AVENUE FROM WOODSIDE AVENUE TO DEAD END, OAK STREET FROM WOODSIDE AVENUE TO PINWOOD AVENUE, WOODSIDE AVENUE FROM VALLEY ROAD TO PINWOOD AVENUE, BEECHWOOD AVENUE FROM LINCOLN AVENUE TO WEBSTER AVENUE AND JEROME STREET FROM WESTFIELD AVENUE TO BEECHWOOD AVENUE	\$	675,000.00	
ADA IMPROVEMENTS AT MUNICIPAL COMPLEX - 2021 UNION COUNTY INFRASTRUCTURE GRANT \$62,500.00 - NOTE MATCH IN LAST YEAR'S CAPITAL WITH MUNICIPAL PARKING LOT	\$	62,500.00	
IMPROVEMENTS TO WESTFIELD AVENUE MEDIANS	\$	300,000.00	
TOTAL ENGINEERING			\$ 1,762,500.00

GRAND TOTAL **\$ 2,541,200.00**

BOROUGH DEBT	\$	1,844,700.00
GRANTS:		
DOT GRANT	\$	415,000.00
CDBG GRANTS	\$	159,000.00
UNION COUNTY INFRASTRUCTURE AND MUNICIPAL AID GRANT PROGRAM	\$	62,500.00
UNION COUNTY KIDS RECREATION TRUST FUND GRANT	\$	50,000.00
GREENING UNION COUNTY GRANT	\$	10,000.00
CAPITAL IMPROVEMENT FUND	\$	-
CAPITAL SURPLUS - NOTE WATER COMPANY \$160,000.00	\$	-
NOTE:		
CAPITAL IMPROVEMENT FUND BALANCE AT 4-23-2021	\$	134,583.07
2021 CAPITAL IMPROVEMENT FUND BUDGET AMOUNT	\$	100,000.00
2020 CAPITAL IMPROVEMENT FUND APPROPRIATION RESERVES AMOUNT	\$	100,000.00
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TOTAL CAPITAL IMPROVEMENT FUND MONEY	\$	334,583.07
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CAPITAL SURPLUS BALANCE AT 4-23-2021	\$	151,826.13
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2021 PAYMENT OF CURRENT FUND BOND PRINCIPAL	\$	1,595,000.00
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NOTE: ALREADY AUTHORIZED BONDS IN 2021	\$	-
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BALANCE OF BONDS FOR 2021	\$	1,595,000.00
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